

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
July 11, 2017, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Gerald Magnus, Glenn Kluis, James Jens, Lori Gunnink and David Thiner. Also present Aurora Heard, County Coordinator and Travis Smith, County Attorney.

The meeting opened by reciting the Pledge of Allegiance to the Flag.

The Chairman asked if there were any additions to the agenda. Several items were added.

It was moved by Gunnink, seconded by Kluis and passed to approve the agenda as modified.

No conflicts of interest were identified.

It was moved by Magnus, seconded by Jens and passed to approve consent agenda item 1.

1. Approve Minutes from June 27, 2017

A motion was duly made by Thiner, seconded by Jens and carried that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated June 20, 2017 with fund totals as follows and warrants numbered 153278-153348:

County Revenue Fund	53,223.48
County Road & Bridge Fund	22,374.94
EDA	32.64
Sunrise Terrace	348.70
SAWSD	154.00
 Total	 76,133.76

A motion was made by Magnus, seconded by Gunnink with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>	<u>Commissioner District</u>
<b><u>Johnson Ditching, Inc.</u></b>					
	CD 57	636.45	2017-025	Ok'd d by Howard 6-25-2017	2-Gunnink
	JD 7	338.90	2017-021	Ok'd d by Howard 6-25-2017	3-Magnus
	<b>Subtotal</b>	<b><u>975.35</u></b>			
<b><u>Lyon County Auditor-Treasurer</u></b>					
	JD 20A	1,231.06	Shared Cross-County Ditch Expenses		
	JD 27	161.36	Shared Cross-County Ditch Expenses		
	<b>Subtotal</b>	<b><u>1,392.42</u></b>			
<b><u>Riley Land Improvement, LLC</u></b>					
	CD 43M	682.00	2017-016	Ok'd d by Howard 6-30-17	1-Jens
	CD 61	302.00	2017-022	Ok'd d by Howard 7-5-17	5-Thiner
	<b>Subtotal</b>	<b><u>984.00</u></b>			
<b><u>Citizen Publishing Co</u></b>					
	JD 3	352.50	JD 3 Appeal - Remand Hearing		
	<b>Subtotal</b>	<b><u>352.50</u></b>			
	<b>Total for All Ditch Bills</b>	<b><u>3,704.27</u></b>			

It was moved by Gunnink, seconded by Magnus and passed to approve a Law Enforcement Center Agreement with the City of Hadley for the period covering July 1, 2017 to December 31, 2017, further moving that the approval is retroactive to July 1, 2017.

It was moved by Jens, seconded by Kluis and passed to close the Sheriff's Office Checking/Petty Cash Account, further moving to make an \$11.75 disbursement from the General Fund to cover reimbursable expenses paid out of the account.

It was moved by Jens, seconded by Gunnink and passed to accept miscellaneous donations totaling \$512, restricted for offsetting expenditures of a railroad track restoration project at End O Line Railroad Museum (receipt code: 01-503-584-5760).

A motion was made by Jens, seconded by Gunnink and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota.

- Petition 2017-033 (JD 06, Shetek Twp. Sec. 18, District 1 – Jens)
- Petition 2017-034 (CD 57, Chanarambie Twp. Sec. 12, District 2 – Gunnink)
- Petition 2017-035 (CD 42, D.M.R. Twp., Sec. 32, District 1 – Jens)
- Petition 2017-036 (JD 11, Belfast Twp., Sec. 31, District 1 – Jens)

It was moved by Magnus, seconded by Jens and passed to approve Bolten and Menk determine engineering costs for the project to widen and deepen the start of Open Ditch (CD 75, Slayton Twp. Sec. 9, District 3 – Magnus).

Ronda Lorang and Margaret Popp met with the County Board and reviewed Murray County Senior Dining.

It was moved by Gunnink, seconded by Kluis and passed to approve promoting Lisa Carlson to Deputy Auditor/Treasurer Election/Property/Ditches at a labor grade 8, step 5 with a six-month probationary period with a start date of July 16, 2017.

It was moved by Magnus, seconded by Jens and passed to approve beginning the recruitment process for a Deputy Auditor/Treasurer Secretary.

It was moved by Thiner, seconded by Kluis and passed to approve authorizing hiring an additional part time Dispatcher/Jailer, 12-24 hours per week.

It was moved by Gunnink, seconded by Kluis to approve beginning the recruitment process for a full-time parks maintenance position. Voting in favor: Kluis. Opposed: Thiner, Jens, Gunnink and Magnus. Motion failed 4 to 1.

The Commissioners gave their committee reports for the period of June 18, 2017 to July 1, 2017.

James Jens reported on Commissioner Board Meeting and IRS Meeting – June 20, Board of Equalization (No Per Diem Claimed) – June 20, Southwest Health & Human Services and Western Mental Health Open House (No Per Diem Claimed) – June 21, Hospital Finance Committee (Partial Per Diem Claimed) - June 26, Commissioner Board Meeting (Partial Per Diem Claimed) – June 27, Hospital Board Meeting (Partial Per Diem Claimed) – June 28.

Gerald Magnus reported on Commissioner Board Meeting and Board of Equalization – June 20, Southern Prairie Community Care (Partial Per Diem Claimed) – June 21, ATP8 (No Per Diem Claimed) – June 22, SPOC (Partial Per Diem Claimed) – June 23, Wester Mental Health (No Per Diem Claimed) – June 26, Commissioner Board Meeting (Partial Per Diem Claimed) – June 27, Hospital Board Meeting (Partial Per Diem Claimed) – June 28, Compensation Study (Partial Per Diem Claimed) – June 30.

Lori Gunnink reported on Commissioner Board Meeting – June 20, Board of Appeal/Equalization (No Per Diem Claimed) – June 20, Plum Creek Library and Fair Board Meeting (Partial Per Diem Claimed) – June 21, Solar Project Meeting (Partial Per Diem Claimed) – June 23, Commissioner Board Meeting and ECI Meeting (Partial Per Diem Claimed) – June 27.

David Thiner reported on CEOB (No Per Diem Claimed) – June 19, SMOC (Partial Per Diem Claimed) – June 19, Commissioner Board Meeting and Board of Equalization – June 20, Transit Meeting (Partial Per Diem Claimed) – June 21, Commissioner Board Meeting (Partial Per Diem Claimed) – June 27, Compensation Study (Partial Per Diem Claimed) – June 30.

Glenn Kluis reported Ace Meeting (Partial Per Diem Claimed) – June 19, Commissioner Board Meeting (Partial Per Diem Claimed) – June 20 and Board of Equalization (No Per Diem Claimed) – June 20, Fair Board Meeting (Partial Per Diem Claimed) – June 21, ACE Meeting (Partial Per Diem Claimed) – June 22, Law Library Meeting (Partial Per Diem Claimed) – June 26, Commissioner Board Meeting (Partial Per Diem Claimed) – June 27.

It was moved by Jens, seconded by Magnus and passed to approve the Commissioner Vouchers for the period of June 18, 2017 to July 1, 2017.

It was moved by Thiner, seconded by Jens and passed to approve any Commissioner attend Flood Plain Basic training at the 4-H building in Slayton on Thursday July 13<sup>th</sup>, 1:00 p.m. -4:00 p.m.

10:00 a.m. Open Forum/Public Comment – No members of the public were present.

It was moved by Jens, seconded by Magnus and passed to approve any Commissioner attend the SMOC annual meeting on July 17<sup>th</sup> in Worthington.

County Engineer Groves reviewed the Highway Department ADA Transitional plan. A representative from the city of Fulda was present. Coordinator Heard commented that language was added to the ADA Transitional plan that would allow the Coordinator to forward any complaints received to the appropriate Commissioner Committee, i.e. a complaint regarding a county building would go to the Building Committee.

It was moved by Thiner, seconded by Gunnink and passed to approve the Highway Department Cost participation policy for construction and maintenance on municipal county state aid highways.

It was moved by Thiner, seconded by Magnus and passed to approve the Highway Department ADA Transitional plan.

It was moved by Thiner, seconded by Magnus and passed to approve setting the bid opening date for bridge replacement projects, SAP's 51-634-13 & 51-634-14 for 10:30 a.m. on August 15, 2017.

Commissioner Kluis introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2017-07-11-01**

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS  
WITH THE COUNTY OF MURRAY ON BEHALF OF ITS COUNTY ATTORNEY AND  
SHERIFF**

WHEREAS, the County of Murray on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements

further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Murray Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Murray on behalf of its County Attorney and Sheriff are hereby approved.

2. That Steve Telkamp the County Sheriff, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Chris Lewis is appointed as the Authorized Representative's designee.

3. That County Attorney Travis Smith or his successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Assistant County Attorney Kayla Johnson is appointed as the Authorized Representative's designee.

4. That Glenn Kluis the Chair of the County of Murray and County Coordinator Aurora Heard the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Board on this 11<sup>th</sup> day of July 11, 2017.

COUNTY OF MURRAY

The foregoing resolution was duly seconded by Commissioner Magnus with all members voting in favor.

The County Board reviewed key fobs in the buildings.

It was moved by Thiner, seconded by Jens to install three key fobs for the exterior doors for the Government Center and doors in the Courts building.

12:10 p.m. The meeting was recessed.

1:00 p.m. The meeting was called back to order to discuss the emergency re-route of Murray County Ditch 11 tile that collapsed under State Highway 30 in Sections 11 and 12 of Leeds Township.

The Murray County Board of Commissioners reconvened with the following members present: Commissioners Gerald Magnus, Glenn Kluis, James Jens, Lori Gunnink and David Thiner. Also present Aurora Heard, County Coordinator and Travis Smith, County Attorney, Heidi Winter, Auditor/Treasurer, Christy Riley, Community Relations Coordinator, Randy Groves, County Engineer. The following landowners were present: Dale Pavlis Harry Brands, Steven Fresk, The following MNDot employees were present: Erika Kleven, Kelly Brunkhoust, Nathan Pederson. Kurt Deter, Attorney with Rinke Noonan, Christy Riley, Community Relations, Katie Beers, Wheel Herald, Dorothy Bloemendaal, Murray County News.

MnDot will come up with the costs and a meeting will be set up to negotiate how the costs will be paid.

The Board voted on the following motion:

It was moved by Thiner, seconded by Jens to install three key fobs for the exterior doors for the Government Center and doors in the Courts building based on Chris Lewis's recommendation. Voting in Favor: Jens. Opposed: Thiner, Gunnink, Magnus, and Kluis. Motion failed 4 to 1.

Consensus for schematics to be drawn for a meeting room with two offices in the Food Service Building.

2:00 p.m. The meeting was recessed.

2:30 p.m. The meeting was called back to order.

Tessia Melvin, David Drown Associates, met with the County Board and reviewed the compensation/classification study.

Consensus to review numbers for Option 3: estimated cost of 100% with a range percent of 30% for an approximate cost of \$173,491.00 and to place employees in the step system based on the approximate cost.

It was moved by Gunnink, seconded by Magnus and passed to approve the minimum qualifications for the Community Relations Coordinator position description an Associate Degree and the Economic Development Director a BA Degree with the years of experience remaining the same.

4:10 p.m. The meeting was adjourned.

ATTEST:

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Aurora Heard, County Coordinator

Glenn Kluis, Chairman of the Board