

**MINNESOTA GOVERNMENT DATA PRACTICES ACT
2016 INVENTORY OF NOT PUBLIC DATA ON INDIVIDUALS**

| Murray County | Responsible Authority - Steve Telkamp Murray County Sheriff | Department/Division Sheriff | | |
|--|---|---|--|---------------------------|
| Name of Form, Record, File, System, or Process | Description (Purpose, what it collects, in terms understandable by general public) | Classification | Citation for Classification (Statute, Law, or Rule) | Designee (Name, Title) |
| Accident reports | Officers report of an accident investigation required by state law, indicating driver's names, DOB, address, passengers, cause of accident, amount of damage, injuries, and drawing of accident with description | Private Confidential | M.S. 169.09, subd. 9, 13 | Steve Telkamp, Sheriff |
| Arrest records (in part) | | Private | M.S. 13.85, subd. 2 | Steve Telkamp, Sheriff |
| Adult case files | Written reports of investigation or action taken by deputy. Reports regarding criminal investigations and non-criminal action taken or investigated, including miscellaneous reports, criminal offense reports, and supporting documents. | Private (in part) Confidential - when active | M.S. 13.82, subd. 7, 17 | Steve Telkamp, Sheriff |
| Arson | Arson reporting immunity from disclosure of information insurance company to release to law enforcement | Private Confidential Non-public | M.S. 13.82, subd. 7, 17 M.S. 299F.055 | Steve Telkamp, Sheriff |
| Bookkeeping records for jail inmates | Records of deposit slips, transaction records within the system, prisoner and Huber transactions, billing and receipting of fees to/from other agencies and attorneys | Private | M.S. 13.85, subd. 2 | Steve Telkamp, Sheriff |
| Child abuse - maltreatment of minors | Substantiated reports: records maintained by police/welfare with availability to prosecuting authority for disclosure of name of substantiated report Unsubstantiated reports | Private Confidential | M.S. 626.556, subd. 7, 11 M.S. 13.82, subd. 7, 8, 9 | Steve Telkamp, Sheriff |

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| Commitments: Juvenile | Order of the court showing the name of some juveniles to be committed to custody and the location of the commitment. Legal documents from sentencing court that authorize confinement at the jail facility | Private | M.S. 260B.171 | Steve Telkamp, Sheriff |
| Criminal records | Convenience copy from BCA, NCIC-FBI, or NLETS | Private (in part) | M.S. 13.87 | Steve Telkamp, Sheriff |
| Firearm application/permit | All data related to applicant to obtain and/or carry a handgun | Private | M.S. 13.87, subd. 2 M.S. 624.714, subd 14 | Steve Telkamp, Sheriff |
| Gunshot and suspicious wounds reports | Physicians, surgeons, hospital managers, and other health professionals shall report gunshot wounds they treat to the sheriff | Confidential | M.S. 626.53 | Steve Telkamp, Sheriff |
| Huber release financial records | Inmate financial records (date current entry) permission from the courts to allow for inmate work outside the jail, sign in/out sheets for control of hours worked, record of payment for this privilege and monies paid to the inmate financial records court by their order | Private | M.S. 13.85, subd 2 | Steve Telkamp, Sheriff |
| Initial complaint reports of transports of prisoner | Documents relating to all transportations of individuals showing date, time, name of person, by whom, and to where transported | Private Confidential (in part) | M.S. 13.85, subd. 3 M.S. 260B.171 | Steve Telkamp, Sheriff |

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| Incident complaint logs (dockets) | I.D. of undercover agents, informants, victims of sexual assault, or intra-familial sex abuse Description of stolen, lost or recovered property Program data Deliberative processes or investigative techniques, final opinion or justification | Private Confidential Private Confidential Confidential | M.S. 13.82, subd. 17 M.S. 299C.065, subd. 4 M.S. 13.82, subd. 20 M.S. 13.82, Subd. 21 M.S. 13.82, subd. 25 | Steve Telkamp, Sheriff |
| Inmate financial records | Financial records of inmates | Private | M.S. 13.85, subd.2 | Steve Telkamp, Sheriff |
| Inmate incident reports | Jailer/officer report giving particulars in case of accident/incident to inmate while incarcerated in the jail - such incident will also be located in the daily log | Private Confidential (in part) | M.S. 13.85, subd. 2, 3 | Steve Telkamp, Sheriff |
| Inmate medical record | All medical and mental health activity involving each inmate | Private Confidential | M.S. 13.85, subd. 2, 3 | Steve Telkamp, Sheriff |
| Inmate visitor registration log/jail visitor register | Sign in log stating name of visitor, relation to inmate being seen, date, time, and name of inmate seen | Private | M.S. 13.85, subd. 2, 3 | Steve Telkamp, Sheriff |
| Investigations | Active - cases involved in an ongoing investigation Inactive - identities of certain persons in closed cases concluded by prosecution, investigative conclusions, or being outdated by a certain period | Confidential (while active) Private (in part, when active) | M.S. 13.82, subd. 2, 6, 7 M.S. 13.82, subd. 17 | Steve Telkamp, Sheriff |

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| Jailer's daily activity log | Documents relating to specific activities of jailers and prisoners during each jailer's shift each day. Chronological record maintained by jailers in regard to daily events, including security checks and routine occurrences | Private Confidential (in part) | M.S. 13.85, subd. 2, 3 | Steve Telkamp, Sheriff |
| Juvenile case files | All information dealing with involvement of juveniles in criminal activity incidents prior to age 18. Also includes non-criminal activity involvement in any matter pending investigation by law enforcement | Private Confidential | M.S. 13.82, subd. 2, 17 M.S. 260B.171 M.S. 260C.171 | Steve Telkamp, Sheriff |
| Juvenile detention book | Lists name, address, date of birth, offense, date of release, and date booked for all juveniles jailed | Private | M.S. 260B.171 | Steve Telkamp, Sheriff |
| Liquor license data | License applicant social security number | Private | M.S. 13.355 | Steve Telkamp, Sheriff |
| Maltreatment of vulnerable | Records created or received in conducting investigations by law enforcement. Identity of reporter | Private Confidential | M.S. 13.82, subd. 10, 11 M.S. 626.557 M.S. 626.557 Subd. 12b © | Steve Telkamp, Sheriff |

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| Master index - adults | Name file entry and all incidences attached to the name | Private Confidential (Dependent of why name is on file) | M.S. 13.82 | Steve Telkamp, Sheriff |
| Master index - juvenile | Name file entry and all incidences attached to the name (dependent of why name is on file) | Private Confidential (Dependent of why name is on file) | M.S. 13,82 M.S. 260B.171 | Steve Telkamp, Sheriff |
| Officer investigative progress reports | Deliberative processes or investigative techniques, final opinion or justification. Officer's views. | Confidential | M.S. 13.82, subd. 25 | Steve Telkamp, Sheriff |
| Operation identification itemization | A list of items marked with a selected number, location of such number, and article name, kept for any participating person | Private | M.S. 13.37, subd. 1 (a) M.S. 13.82, subd. 20 | Steve Telkamp, Sheriff |
| Predatory Offender Registration | Documents relating to Predatory Offender Registration (compliant, not Level III) | Private | MS 243.166 | Steve Telkamp, Sheriff |
| Prisoner property envelopes showing signed release | Lists prisoner's name, date of arrest, and personal property taken from him before being put in a cell, and date and signature when items returned | Private | M.S. 13.85, subd. 2 | Steve Telkamp, Sheriff |

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| Property lists | Description of stolen, lost, or recovered property | Private | M.S. 13.82, subd. 20 | Steve Telkamp, Sheriff |
| Radio/dispatch logs | Documents relating to calls taken by dispatcher and referred to a law enforcement agency | Private Confidential (Depending on | M.S. 13.82 | Steve Telkamp, Sheriff |
| Shift activity report - supervisors | Summary of department activity occurring during a supervisor/watch commander's shift | Private Confidential (Depending on content) | M.S. 13.82 M.S. 13.85 | Steve Telkamp, Sheriff |
| Social security | Social security number of individuals | Private | M.S. 13.355 | Steve Telkamp, Sheriff |
| Warrant files | Arrest warrant exists until taken into custody, served, or appear before court | Confidential | M.S. 13.82, subd. 19 | Steve Telkamp, Sheriff |
| Warrants for intercepting communications | Court warrant approving interception of wire or oral communication | Confidential | M.S. 626A.06, subd. 9 | Steve Telkamp, Sheriff |