

Murray County Position Description

Classification: Seasonal Parks Maintenance

Department: Parks Department

Reports to: Parks/Aeration/Fairgrounds Supervisor

Location: Slayton

Supervises: No direct reports

FLSA Classification: Hourly/Non-Exempt, Seasonal

Position Summary

This position assists the Parks/Aeration/Fairground Supervisor in the development, maintenance, protection, and utilization of county parks and fairgrounds.

Essential Duties and Responsibilities	%
<p>Maintain grounds and facilities</p> <ul style="list-style-type: none"> • Grounds maintenance including mowing, trimming grass, trees and performing yard work; • Assists in cleaning and maintaining Fairgrounds; • Performs general maintenance on small equipment including mowers and weed eaters. 	80
<p>Maintain and operate park equipment and structures</p> <ul style="list-style-type: none"> • Inspects and cleans all shelters, toilets, trash containers, picnic table, grills and other equipment and structures in the County park system; • Perform duties in the construction, maintenance and repair of park equipment and structures such as fabrication with different materials such as wood, metals and plastics. 	10
<p>Event setup and cleanup</p> <ul style="list-style-type: none"> • Help set up for a wide range of events on the County Fairgrounds; • Deliver and setup portable bleachers to neighboring counties for events; • Opens buildings and interact with general public during events and activities at County Fairgrounds. 	5
<p>Other duties as apparent or assigned.</p>	5
<p>The incumbent may encounter not public data in the course of these duties. Any access to not public data should be strictly limited to accessing the data that are necessary to fulfill the employment responsibility. While data are being accessed, incumbent should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished, incumbent must properly store the not public data according to the provisions of the Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13).</p> <p>If a new work assignment requires access to not public data, the incumbent is permitted to access not public data for the work assignment purposes only. Any access to not public data must be strictly limited to the data necessary to complete the work assignment and after the assignment is completed, the employee's work assignment no longer requires access.</p>	

Qualifications

Requirements:

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals;
- Ability to perform basic mathematical computations and interpret a variety of instructions furnished in written or oral form;
- Ability to work independently and under varying weather conditions;
- Ability to follow written and oral instructions.
- Valid MN Driver's License.

Physical Demands and Working Conditions

- The majority of this work done by this position is done outside in all weather conditions.
- Requires majority of time is spent walking, using hands to finger, handle or feel, climbing or balancing and talking or hearing.
- This position also requires that you stand, stoop, kneel, crouch or crawl, and reach with hands and arms one-third to two-thirds of the time. Up to one-third of the time is spent sitting and tasting or smelling.
- A weight of up to 10 pounds is lifted frequently. Up to 25 pounds and more than 100 pounds is lifted occasionally.
- Special vision requirements for this position require close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.
- Frequent time is spent near moving mechanical parts and vibration. Employee is occasionally exposed to toxic or caustic chemicals, works near risk of electrical shock. The noise level is moderately loud.

Equipment Utilized

- Frequent use of lawn mower, pick-up truck, John Deere zero turn lawn mower, Jon boat, pressure washer, ranger, dump truck, hand tools, weed eater, sprayer and leaf blower.
- This position requires that you have knowledge to properly operate and perform general maintenance on equipment.
- This position pulls trailers.
- Ability to operate a vehicle.