

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
December 17, 2013 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Gerald Magnus, Robert Moline, John Giese, James Jens and David Thiner. Also present Aurora Heard, County Coordinator, Heidi Winter, Auditor-Treasurer, Paul Malone County Attorney.

The meeting opened by reciting the Pledge of Allegiance to the Flag.

No conflict of interest identified.

The Chairman asked if there were any additions to the agenda. Several items were added.

Consent Agenda

1. Approval of the Minutes from December 3, 2013

It was moved by Moline, seconded by Jens and passed to approve the agenda as modified and consent agenda item 1.

Cattle Barn Donation

It was moved by Jens, seconded by Giese and passed to accept a \$1,000.00 donation from the Murray County Central FFA Program, restricted for the purpose of offsetting expenditures for the Cattle Barn Restoration on the Fairgrounds (receipt code: 01-110-115-5760).

Warrants

A motion was duly made by Jens, seconded by Thiner and carried that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated 12/17/2013 with fund totals as follows and warrants numbered 141368 – 141442:

County Revenue Fund	36,020.00
County Road & Bridge Fund	8,888.30
EDA	97.18
Sunrise Terrace	1,400.23
SAWSD	150.04
Total	46,555.75

Heidi Winter presented the following petitions for repair:

- #2013-052 (CD 65, 4&9-DovrayTownship, Jens)
- #2013-053 (JD 28, 5-Holly Township, Jens)

A motion was made by Moline, seconded by Jens and carried that the Commissioners appointed as Inspectors in and for the County of Murray, are hereby instructed to examine and inspect that portion

of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary, and if deemed necessary, to prepare either a cost estimate of said repair, or order said repairs to be made, with a report to be given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota.

Ditch Bills

A motion was made by a Jens, seconded by Magnus with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>
<u>Larson Backhoe Service</u>				
	CD 67	77.00	2013-001	James Jens
	CD 68	1,716.64	2013-025	John Giese
	Subtotal	1,793.64		
<u>Bolton & Menk, Inc.</u>				
	CD 4	297.50	2010-007	Improvement
	JD 6	375.00	2013-036	Improvement
	JD20A	1,500.00	2013-037	Improvement
	CD73	2,839.00	2013-042	Improvement
	Subtotal	5,011.50		
<u>Rinke Noonan</u>				
	JD3	235.00	2012-018	Improvement
	Subtotal	235.00		
<u>LJG Backhoe LLC</u>				
	CD 24	1,182.68	2012-062	Kevin Vickerman/James Jens
	CD 44	603.95	2013-050	James Jens
	JD20A	880.30	2013-044	James Jens
	Subtotal	2,666.93		
Total for All Ditch Bills		9,707.07		

Commissioner Moline presented the following resolution and moved for its adoption:

Resolution 2013-12-17-01
A Resolution Setting the 2014 Final Levy

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2014 Final Levy as follows:

	Gross Levy	County Program Aid	Net Levy
County Revenue	3,744,211	(95,635)	3,648,576
Road & Bridge	1,100,000	(28,096)	1,071,904
Human Services	1,094,046	(27,944)	1,066,102
TOTAL LEVY (subject to Levy Limit)	5,938,257	(151,675)	5,786,582
Special Levy for Debt Service	228,050		228,050
Final Levy	6,166,307		6,014,632

The foregoing resolution was duly seconded by Commissioner Giese and thereupon being put to a vote the following members voted in favor: Thiner, Moline, Giese, Jens and Magnus.

Opposed: None Motion carried 5 to 0.

Subordination Request

It was moved by Thiner, seconded by Moline and passed to approve a subordination agreement for parcel number 29-270-0160 for a Murray County Small Cities Development Program Owner-Occupied Rehabilitation Program Combination Security Agreement, Note, Repayment Agreement and Lien, further moving to authorize the Board Chair and Auditor-Treasurer to sign the agreement on behalf of the County.

Auditor/Treasurer Winter met with the Board regarding consideration of 2014 salary.

County Recorder Johnson met with the Board regarding consideration of 2014 salary.

Sheriff Telkamp met with the Board regarding consideration of 2014 salary.

10:00 a.m. Open Forum/Public Comment – No members of the public were present.

County Attorney Malone met with the Board regarding consideration of 2014 salary.

Commissioner Moline presented the following resolution and moved for its adoption:

RESOLUTION 2013-12-17-02
BRIDGE 51535 BOND FUNDING RESOLUTION
Exhibit E for Grant Agreement to State Transportation Fund (Bridge Bonds)
Grant Terms and Conditions
SAP 051-628-017

WHEREAS, Murray County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 51535; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$ 162,521.02 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Murray County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

Bridge Bond Agreement – CSAH 28

It was moved by Moline, seconded by Thiner and passed to approve and authorize the Board Chair and Auditor/Treasurer to sign a bridge bond agreement with MNDot for CSAH 28.

Contract No. 20141 – Project SAP 051-628-017

It was moved by Moline, seconded by Thiner and passed to approve contract No. 20141 for project number SAP 051-628-017 for a bridge replacement and grading with River Ridge construction of Redwood Falls, MN.

Commissioner Giese presented the following resolution and moved for its adoption:

RESOLUTION 2013-12-17-03 Project SP 51-628-17

Whereas; Contract No. 20101 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Murray County Highway Department and approve the final pay request and authorize final payment as specified herein to Rupp Construction Co. Inc. in the amount of \$6,007.58.

The foregoing resolution was duly seconded by Commissioner Magnus and thereupon being put to a vote all members of the Board voted for its adoption.

Ceiling Tile – Highway Department

It was moved by Moline, seconded by Thiner and passed to approve the low quote from Fulda Lumber in the amount of \$4.50 per tile with an estimate of 130 ceiling tile being replaced at the Highway Department.

Lowville Section 36, Grade Stabilization Structure

It was moved by Jens, seconded by Moline and passed to award the low bid to Troy Thompson excavating in the amount of \$19,574.20 for Lowville Section 36, Grade Stabilization Structure.

Water Retention Funds

It was moved by Moline, seconded by Jens and passed to approve the use and allocation of Murray County's storm water retention funds in the amount of \$10,275 to assist in the repair of Lowville Section 36 Grade Stabilization.

It was moved by Giese, seconded by Magnus and passed to approve updated policy #707.

2014 Non-Union Salary Adjustments

It was moved by Jens, seconded by Giese and passed to approve a step increase, plus 1% adjustment for all non-union employees in 2014, further moving that to be eligible for the step increase an

employee must have been employed in his/her current position since January 1, 2013 with a completed satisfactory evaluation.

Snowmobile Grant

It was moved by Moline, seconded by Thiner and passed to approve and authorize the Board Chair and Sheriff to sign the 2014 State of Minnesota snowmobile safety grant in the amount of \$3,070.

Imaging Project

Kview Document Imaging Inc. – Designated Technology Fund

It was moved by Moline, seconded by Thiner and passed to approve Kview Document Imaging Inc. scan approximately 74 bound books for the Recorder's office in the amount of \$15,458.00 from the Recorder's designated technology fund.

Kview Document Imaging Inc.

It was moved by Giese, seconded by Magnus and passed to approve Kview Document Imaging Inc. scan approximately 15,000 documents from fund 061 in the amount of \$3,500.

The Board discussed the SAWS Board and committee appointments to the SAWS Board.

Historic Museum Restroom

It was moved by Giese, seconded by Thiner and passed to approve replacing the toilet and sink at the Historic Museum in an amount not to exceed \$1,000.00 from account code: 01-503-503.

The Commissioners gave their committee reports for the period of November 24, 2013 to December 7, 2013.

John Giese reported on Hospital Finance Meeting – November 25, Early Child Initiative, Commissioner Board Meeting, Personnel Meeting and Hospital Board Meeting – November 26, Murray County Ag Society (No per diem claimed), Fair Board Meeting (No per diem claimed) – December 2, Commissioners Board Meeting and Budget Meeting – December 3, Personnel Meeting – December 4, Parks Board Meeting – December 5, Hospital Christmas Party (No per diem claimed) – December 6, Area II & RCRCA Meeting – December 7.

Gerald Magnus reported on Hospital Finance Meeting, Hospital Personnel Meeting, Energy Board Meeting – November 25, Commissioners Board Meeting, Hospital Board Meeting – November 26, Murray Ag Society Meeting (No per diem claimed), Fair Board Meeting (No per diem claimed) – December 2, Commissioner Board Meeting and Budget Hearing – December 3, Personnel Meeting – December 4, EDA Meeting (No per diem claimed) – December 6.

Robert Moline reported on Hospital Finance Meeting, Hospital Personnel Meeting – November 25, Commissioners Board Meeting, Hospital Board Meeting – November 26, Fair Board Meeting (No per diem claimed) and Historical Society Meeting (No per diem claimed) – December 2, Commissioner

Board Meeting and Budget Hearing – December 3, Hospital Meeting – December 5, Hospital Meeting – December 6, Area II & RCRCRA Meeting – December 7.

Dave Thiner reported on Prairie Ecology Bus Meeting, SMOC Meeting – November 25, Commissioner Board Meeting, Hospital Board Meeting – November 26, Ditch #13 (No per diem claimed) – November 27, Murray County Ag Society and Fair Board Meeting – December 2, (No per diem claimed), Commissioners Board Meeting and Budget Meeting – December 3, Hospital Christmas Party (No per diem claimed) – December 6, Area II & RCRCRA – December 7.

James Jens reported Minnesota River Board Meeting was cancelled after he arrived –November 25, (No per diem claimed), Commissioners Board Meeting – November 26, Historical Museum Open House (No per diem claimed) – December 1, Murray AG Society Meeting (No per diem claimed) and Fair Board Meeting (No per diem claimed) – December 2, Commissioners Board Meeting and Budget Hearing – December 3, Parks Meeting – December 5, Area II & RCRCRA – December 7.

It was moved by Thiner, seconded by Jens and passed to approve the Commissioner Vouchers for the period of November 24, 2013 to December 7, 2013.

The meeting recessed at 12:05 p.m.

The meeting was called back to order at 2:00 p.m.

It was moved by Jens, seconded by Moline and passed to approve going into closed session for the County Coordinator's Annual Performance Evaluation pursuant to Minnesota Statute 13D.05 Subd. 3 a.

2:48 p.m. It was moved by Moline, seconded by Jens and passed to approve to come out of closed session.

The Board Chair summarized the County Coordinator's annual evaluation as excellent. It was moved by Jens, seconded by Magnus and passed to approve accepting an excellent evaluation for Coordinator Heard.

There being no further business the meeting adjourned at 2:49 p.m.

ATTEST:

Aurora Heard, Murray County Coordinator

Gerald Magnus, Chairman of the Board