

DRAFT PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
December 30, 2013 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Gerald Magnus, Robert Moline, John Giese, James Jens and David Thiner. Also present Aurora Heard, County Coordinator, Heidi Winter, Auditor-Treasurer, Absent: Paul Malone County Attorney.

The meeting opened by reciting the Pledge of Allegiance to the Flag.

No conflict of interest identified.

The Chairman asked if there were any additions to the agenda. Several items were added.

Consent Agenda

1. Approval of the Minutes from December 17, 2013

It was moved by Moline, seconded by Jens and passed to approve the agenda as modified and consent agenda item 1.

36-Lowville Township Water Retention Project Payment

This project was approved by the Board on December 17th with \$10,275 of water retention funds allocated for the project.

It was moved by Thiner, seconded by Jens and passed to approve a payment of \$7,100 to Thompson Excavating for a water retention project in Section 36, Lowville Township (Metz) to be paid in 2013 from account code: 01-630-631-6260 and for the pipe to be delivered to the county impound lot or for the manufacturer to store it.

Warrants

A motion was duly made by Thiner, seconded by Moline and carried that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated 12/30/2013 with fund totals as follows and warrants numbered 141482 – 141559:

County Revenue Fund	41,680.29
County Road & Bridge Fund	5,690.60
EDA	3.00
Hospital Maintenance	11,617.00
Sunrise Terrace	37.00
SAWSD	758.63
Total	59,786.52

Ditch Petitions: No petitions were filed for the December 30, 2013 meeting.

Ditch Bills

A motion was made by Jens, seconded by Giese with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

Contractor	Ditch #	Amount	Petition	Inspector
Parker & Sons, Inc.	JD 28	<u>\$658.70</u>	2013-053	Jens
Total for all Ditch Bills		\$658.70		

Commissioner Moline presented the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-01

A Resolution Setting the 2014 Levies for County and Judicial Drainage Systems in Murray County

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners, acting as the Drainage Authority in Murray County set levies to be collected as special assessments in 2014 for County and Judicial Drainage Systems located within Murray County as follows:

Ditch Number	2014 LEVY	Ditch Number	2014 LEVY
County Ditch 2	\$ 500	County Ditch 46	\$ 1,000
County Ditch 4	\$ 8,000	County Ditch 47	\$ 500
County Ditch 6	\$ 500	County Ditch 50	\$ 750
County Ditch 7	\$ 2,000	County Ditch 52	\$ 1,500
County Ditch 19	\$ 1,500	County Ditch 65	\$ 2,500
County Ditch 21	\$ 450	County Ditch 68	\$ 2,500
County Ditch 22	\$ 14,000	County Ditch 72	\$ 500
County Ditch 23	\$ 1,400	County Ditch 75	\$ 2,000
County Ditch 24	\$ 2,000	County Ditch 79	\$ 500
County Ditch 26	\$ 500	County Ditch 86	\$ 1,000
County Ditch 27	\$ 1,000	Judicial Ditch 10	\$ 1,000
County Ditch 28	\$ 1,000	Judicial Ditch 11	\$ 2,000
County Ditch 29	\$ 1,000	Judicial Ditch 12	\$ 500
County Ditch 30	\$ 1,500	Judicial Ditch 13	\$ 7,500
County Ditch 32	\$ 800	Judicial Ditch 14	\$ 6,000
County Ditch 34	\$ 5,000	Judicial Ditch 19	\$ 1,000
County Ditch 35	\$ 5,000	Judicial Ditch 20	\$ 1,500
County Ditch 40	\$ 2,000	Judicial Ditch 20A REP	\$ 10,000
County Ditch 43 M	\$ 500	Judicial Ditch 24	\$ 2,000
County Ditch 43 B	\$ 3,000	Judicial Ditch 26	\$ 2,000
		Judicial Ditch 27	\$ 2,000
		Judicial Ditch 28	\$ 2,500
		TOTALS	\$ 102,400

The foregoing resolution was duly seconded by Commissioner Jens and thereupon being put to a vote all members voted for its adoption.

Commissioner Moline presented the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-02
A Resolution Setting the 2014 Budget

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2014 Budget with Fund Totals as follows and based on a Budget Document kept on file in the Murray County Auditor-Treasurer's Office.

2014 Budgeted Governmental Funds	Revenue	R&Br	Human Services	Economic Development	Ditch	Debt Service	2014
Revenues							
Taxes	4,832,476	1,077,154	1,060,502			228,050	7,198,182
Special Assessments	263,255	0			242,688		505,943
License and Permits	24,940	4,000					28,940
Intergovernmental	682,555	4,123,661	33,770				4,839,986
Charges for Services	358,740	700					359,440
Fines and Forfeits	0	0					0
Interest on Investments	80,000	0		26,863			106,863
Gifts and Contributions	(200)	0					(200)
Miscellaneous	233,475	134,000		171,413			538,888
Other Sources	0	0				365,500	365,500
Total Revenues	6,475,241	5,339,515	1,094,272	198,276	242,688	593,550	13,578,042
Expenditures							
General Government	2,452,027	0					2,452,027
Public Safety	1,838,768	0					1,838,768
Highways and Streets	0	5,574,814					5,574,814
Human Services	0		1,094,272				1,094,272
Sanitation	377,582						377,582
Culture and Recreation	884,223						884,223
Conservation of Natural Resources	734,948				(22,492)		712,456
Economic Development	5,320			194,808			200,128
General Obligation Debt Services	120,566				212,576	217,884	551,026
Health	52,350						52,350
Other/Unallocated							
Total Expenditures	6,465,784	5,574,814	1,094,272	194,808	190,084	217,884	13,737,646
Excess of Revenues Over (Under) Expenditures	9,457	(235,299)	0	3,468	52,604	375,666	(159,604)
Other Sources (Uses)							
Transfers In	60,000	305,000		25,000			390,000
Transfers Out	(25,000)					(365,500)	(390,500)
Loans Issued	24,220						24,220
Total Other Sources (Uses)	59,220	305,000	0	25,000	0	(365,500)	23,720
Planned Changes to Fund Balance	68,677	69,701	0	28,468	52,604	10,166	229,616

The foregoing resolution was duly seconded by Commissioner Giese and thereupon being put to a vote the following members voted in favor: Jens, Giese, Magnus, Moline, Thiner
Opposed: None. Motion carried 5 to 0.

Commissioner Moline presented the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-03
A Resolution Setting the 2014 Pocket Gopher Bounty

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2014 Pocket Gopher Bounty at \$2.00.

The foregoing resolution was duly seconded by Commissioner Giese and thereupon being put to a vote all members voted for its adoption.

Commissioner Giese presented the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-04
A Resolution setting the Murray County
Beaver Control Fee for 2014

WHEREAS, certain types of public property including county roads, ditches, and parks can be adversely affected by nuisance beaver, and

WHEREAS, Murray County occasionally needs to purchase services to have nuisance beaver removed and to provide the necessary financial incentives that service providers require, and

NOW THEREFORE BE IT RESOLVED, that the Murray County Beaver Control Fee for 2014 is set at \$60 per nuisance beaver that are adversely affecting any county road, ditch or park.

The foregoing resolution was duly seconded by Commissioner Jens and thereupon being put to a vote all members voted for its adoption.

Commissioner Jens presented the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-05
A Resolution Setting the E911 Assessment for 2014

WHEREAS, Resolution No. 2003-02-18-02 established a ten-year assessment for maintaining E911 rural address signs.

NOW THEREFORE BE IT RESOLVED, That said Resolution establishing a special assessment is hereby ratified at \$3.00 for assessments payable in 2014 for all parcels requiring future maintenance of E911 rural address signs.

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote the following members voted in favor: Jens, Giese, Magnus, Thiner
 Opposed: Moline. Motion carried 4 to 1.

Commissioner Giese presented the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-06
A Resolution Setting the Solid Waste Assessment for 2014

WHEREAS, Resolution No. 04-11-96 reaffirmed the establishment of a Solid Waste Assessment for years after 1991; and

WHEREAS, Said Resolution states that the future years assessments may be modified or adjusted based upon circumstances existing in such future years

NOW THEREFORE BE IT RESOLVED, That the Solid Waste Assessment for 2014 be set at 100% the amount reaffirmed by Resolution No. 04-11-96.

The foregoing resolution was duly seconded by Commissioner Magnus and thereupon being put to a vote all members voted for its adoption.

10:00 a.m. Open Forum/Public Comment – No members of the public were present.

2013 CWP Septic System Loans

It was moved by Moline, seconded by Thiner and passed to approve and to certify the 2013 CWP Septic System Loans as special assessments for taxes payable in 2014 as follows:

<u>Murray County Septic Lien Program, at 4% interest as follows:</u>					
Loan #	Recorded On	Name	Parcel Number	Loan Amount	Term
110	8/6/2013	David & Kayla Mihin	03.023.001.1	\$12,347.15	10 years
112	9/26/2013	Gary Ness	03.029.003.1	\$11,900.96	10 years
111	9/19/2013	Taylor Tutt	07.025.004.2	\$7,885.99	10 years
109	7/12/2013	Michael Lorenzen	10.012.001.2	\$9,606.06	10 years
117	12/17/2013	Daniel D. Bierma	10.028.001.0	\$10,512.14	10 years
115	12/6/2013	Duane & Christine VanDyke	13.025.003.0	\$11,950.00	10 years
113	10/7/2013	Gordon Opdahl	13.033.005.1	\$12,385.00	10 years
108	6/28/2013	Duane & Norma Campbell	18.024.002.0	\$9,250.00	10 years
114	10/23/2013	H. Dean & Betty Hughes	29.010.016.4	\$10,106.82	10 years

2014 Tobacco Licenses

It was moved by Jens, seconded by Giese and passed to approve the 2014 tobacco license renewals in accordance to Murray County Tobacco Ordinance No. 98-10-6-1 for the following establishments:

- M004 - Carlson's Corner - DeAnn and Jeff Carlson
- M005 - Ruppert Oil - Michael D. Ruppert
- M003 - Pete's Corner - Joyce and Peter Bloemendaal
- M006 - Chandler Coop (dba Cenex Convenience Store - Lake Wilson) – Kevin Deveraux
- M009 - Avoca Municipal Liquor Store – City of Avoca

Further moving that approval is contingent upon receipt of all required paperwork in the Auditor-Treasurer's Office.

Extension on Solid Waste Plan Letter

It was moved by Jens, seconded by Giese and passed to approve and authorize the Board Chair to sign a letter to request an extension of Murray County's Solid Waste Management Plan.

2013 SHSP Grant Agreement

It was moved by Moline, seconded by Giese and passed to approve and authorize the Board Chair to sign a State Homeland Security Program (SHSP) grant agreement (#A-SHSP-2013-HSEM5MUR-00012 with the Minnesota Department of Public Safety.

American Association of State and Local History Scholarship

It was moved by Moline, seconded by Thiner and passed to approve applying for a scholarship for two Museum staff to attend American Association of State and Local History (AASLH) National conference in St. Paul during September of 2014.

Commissioner Jens introduced the following resolution and moved for its adoption:

RESOLUTION NO 2014-12-30-07 2014 Meeting Dates

WHEREAS, the Murray County Board of Commissioners hold regular meetings;

NOW THEREFORE BE IT RESOLVED, that the following dates in 2014 are set for regular meetings of the Murray County Board of Commissioners beginning at 8:30 a.m:

January	7 TH	21 ST	28 TH
February	4 TH	18 TH	25 TH
March	4 TH	18 TH	25 TH
April	1 ST	15 TH	22 ND
May	6 TH	20 TH	27 TH

June	3 RD	17 TH	24 TH	
July	1 ST	15 TH	22 ND	*First draft of preliminary budget to County Board on July 1 ST *
August	5 TH	19 TH	26 TH	
September	2 ND	16 TH	23 RD	*Set preliminary levy September 3 rd *
October	7 TH	21 ST	28 TH	
November	4 TH	18 TH	25 TH	
December	2 ND	16 TH	23 RD	30 th *Set final levy December 16 th ; set final budget December 30 th

NOW THEREFORE BE IT RESOLVED, that the following dates in 2014 are set for department budget meetings beginning at 9:00 a.m. with the Murray County Board of Commissioners:

July 8th, 9th, 10th

The foregoing resolution was duly seconded by Commissioner Giese, and thereupon being put to a vote all members of the Board voted for its adoption.

Commissioner Moline introduced the following resolution for consideration:

RESOLUTION NO 2013-12-30-08
A Resolution Setting the Per Meeting Pay for Citizen Committees

NOW THEREFORE BE IT RESOLVED, that 2014 per meeting pay for citizen appointed committees be set at \$55.00

BE IT FURTHER RESOLVED, that 2014 per meeting pay for the Planning Commission and Board of Adjustments is set at \$80.00

The foregoing resolution was duly seconded by Commissioner Magnus and thereupon being put to a vote all members voted for its adoption.

Commissioner Moline introduced the following resolution for consideration:

RESOLUTION NO 2013-12-30-09
A Resolution Stating the 2014
Meal Reimbursement Policy

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2014 meal reimbursement amount at \$35.

BE IT FURTHER RESOLVED, that all claims for meal reimbursement be accompanied by a valid and original receipt that list the name of the establishment, the total amount of the meal and “tip” and at least the initials of an employee or the owner of the establishment.

The foregoing resolution was duly seconded by Commissioner Magnus and thereupon being put to a vote was adopted.

2014 Mileage Rate

The Board was informed that beginning January 1, 2014 the standard mileage rates for the use of an automobile will be .56 cents per mile pursuant to Murray County Resolution 2001-12-31-05, which follows the Federal Mileage Reimbursement rate.

Commissioner Thiner introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-10 2014 County Auditor/Treasurer Salary

NOW THEREFORE BE IT RESOLVED, that the 2014 annual salary for the County Auditor/Treasurer pursuant to M.S. § 384.151/385.373 is \$69,515.77

The foregoing resolution was duly seconded by Commissioner Moline

Commissioner Thiner and Commissioner Moline retracted Resolution NO. 2013-12-30-10

Commissioner Thiner introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-11 2014 County Auditor/Treasurer Salary

NOW THEREFORE BE IT RESOLVED, that the 2014 annual salary for the County Auditor/Treasurer pursuant to M.S. § 384.151/385.373 is \$70,000.00

The foregoing resolution was duly seconded by Commissioner Magnus and thereupon being put to a vote all members of the Board voted for its adoption.

Commissioner Jens introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-12 2014 County Recorder Salary

NOW THEREFORE BE IT RESOLVED, that the 2014 annual salary for the County Recorder pursuant to M.S. § 386.015 is \$70,561.12

The foregoing resolution was duly seconded by Commissioner Magnus and thereupon being put to a vote all members of the Board voted for its adoption.

Commissioner Moline introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-13 2014 County Sheriff Salary

NOW THEREFORE BE IT RESOLVED, that the 2014 annual salary for the County Sheriff pursuant to M.S. § 387.20 is \$76,310.55

The foregoing resolution was duly seconded by Commissioner Magnus and thereupon being put to a vote all members of the Board voted for its adoption.

Commissioner Thiner introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-14
2014 County Attorney Salary

NOW THEREFORE BE IT RESOLVED, that the 2014 annual salary for the County Attorney pursuant to M.S. § 388.18 is \$71,083.80

The foregoing resolution was duly seconded by Commissioner Moline and thereupon being put to a vote all members of the Board voted for its adoption

Commissioner Moline introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2013-12-30-15
A Resolution Setting County Commissioner Salary and
Adopting Schedule of Per Diem for 2014

NOW THEREFORE BE IT RESOLVED, that the annual salary for 2014 for Murray County Commissioner be set at \$19,200.00

BE IT FURTHER RESOLVED that the following Schedule of Per Diem of \$80.00 is hereby established for 2014 for the following boards, committees or commissions of county government, including Committees of the Board as follows:

911
ACE (Advocating, Connecting, Educating)
Airport Commission
Appeals Board for Weeds
Area Coordinator on Aging
Association of MN Counties (AMC)
Audit
Building /Facilities Committee
Building Audit Expense Committee
Buffalo Ridge Transit
Canvas Board
Casey Jones Trail/Regional Trails
Clean Water Partnerships
County and State Aid Highways
Development Achievement Center (DAC)
District 8 Land Use
Ditch Systems – County and Judicial
Economic Development Authority (EDA)

Extension
Murray County Ag Society/Fairboard
Fairground Advisory
Health Alliance – Murray County
Heron Lake Restoration
Heron Lake Watershed District (HLWD)
Heron Lake Watershed Board of Managers
Insurance
Investment
Labor Negotiation
Local Water Management Plan
MN Counties Intergovernmental Trust (MCIT)
MN Early Childhood Initiative
MN River Basin (Area II)
MN River Board
Mutual Aid Committee
National Association of Counties (NACO)
Noise Committee
Parks Recreation Advisory Commission
Personnel
Planning Commission
Plum Creek Library
Prairie Ecology Bus
Redwood-Cottonwood Rivers Control Area
(RCRCA)
Regional Emergency Medical Services
Regional Recycling Facility-Planning Group
Regional Trails
Rural MN Energy Board
Shetek Area Water and Sewer Commission
Soil and Water Conservation District (SWCD)
Solid Waste Official
Southern Prairie Community Care
SW MN Opportunity Council (SMOC)
SW MN Private Industry Council (PIC)
Chief Elected Officials Board (CEOB)
SW MN Regional Public Safety Board
SW Public Sector Collaborative – Insurance
SW Regional Radio Board
SW Regional Development Commission
(SRDC)
SW Solid Waste Commission
State Revolving Fund (Ag BMP)
SW Health & Human Services-Joint Governing
Board
SW Health & Human Services-Human Service

SW Health & Human Services-Community
Health
Supporting Hands Nurse Family Partnership
Sunrise Terrace Advisory
Western Mental Health Center

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

The County Board reviewed the Conflict of Interest Policy and forms.

End O Line Locks

It was moved by Moline, seconded by Magnus and passed to authorize an expenditure up to \$1,000 to Hub City Enterprises, LLC to re-key the locks at End O Line Park, to be paid from account code 01-521-560-6304 and to have the Museum Coordinator determine if any buildings should be a separate key.

The Commissioners gave their committee reports for the period of December 8, 2013 to December 31, 2013.

John Giese reported on A. M. C. Conference - December 8 – 11, Hospital Open House (No Per Diem Claimed) – December 12, Scott Anderson Training – December 13, Hospital Finance Meeting and Area Agency on Aging Committee – December 16, Commissioner Board Meeting and Personnel Meeting and Hospital Board Meeting – December 17, Water Plan Meeting and Coroner Meeting – December 18, RSVP Meeting – December 19, Personnel Meeting – December 20, Personnel Meeting – December 23, Commissioner Board Meeting – December 30.

Gerald Magnus reported on A. M. C. Conference - December 8 – 11, RDC and Hospital Open House (No Per Diem Claimed) – December 12, ATP8 (No Per Diem Claimed) – December 13, Hospital Finance Meeting and Hospital Personnel Meeting – December 16, Commissioners Board Meeting and Hospital Board Meeting – December 17, Southwest Health & Human Services (No Per Diem Claimed) – December 18, Personnel Meeting – December 20, Personnel Meeting – December 23, Southern Prairie Health Purchasing Alliance – December 27, Commissioner Board Meeting – December 30.

Robert Moline reported on A. M. C. Conference - December 8 – 11, Hospital Open House (No Per Diem Claimed) – December 12, Hospital Finance Meeting and Personnel – December 16, Commissioner Board Meeting and Hospital Board Meeting – December 17, Southwest Health & Human Services (No Per Diem Claimed) – December 18, Area II and RCRC Meeting – December 20, Southern Prairie Health Purchasing Alliance – December 27, Commissioner Board Meeting – December 30.

David Thiner reported on A. M. C. Conference - December 8 – 11, Hospital Open House (No Per Diem Claimed) – December 12, Scott Anderson Training – December 13, Southwest Minnesota Private Industry Council (No Per Diem Claimed) – December 16, Commissioner

Board Meeting and Hospital Board Meeting – December 17, Water Management Plan and Coroner Meeting – December 18, Planning Commission Meeting – December 19, Commissioner Board Meeting – December 30.

James Jens reported on A. M. C. Conference - December 8 – 11, Scott Anderson Training – December 13, MN River Board Meeting – December 16, Commissioner Board Meeting and Hospital Board Meeting – December 17, Water Management Plan Meeting – December 18, Commissioner Board Meeting – December 30.

It was moved by Moline, seconded by Jens and passed to approve the Commissioner Vouchers for the period of December 8, 2013 to December 31, 2013.

There being no further business the meeting adjourned at 12:20 p.m.

ATTEST:

Aurora Heard, Murray County Coordinator

Gerald Magnus, Chairman of the Board

