

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
March 22, 2016 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Robert Moline, James Jens, Glenn Kluis, Gerald Magnus and David Thiner. Also present Aurora Heard, County Coordinator, and Travis Smith, County Attorney.

The meeting opened by reciting the Pledge of Allegiance to the Flag.

The Chairman asked if there were any additions to the agenda. Several items were added.

It was moved by Moline, seconded by Kluis and passed to approve the agenda as modified.

No conflicts of interest were identified.

It was moved by Jens, seconded by Magnus and passed to approve consent agenda item 1.

Consent Agenda

1. Approval of the Minutes from March 15, 2016

3.2 Beer and Liquor License Renewals for 2016

It was moved by Jens, seconded by Moline and passed to approve the following county 3.2 Beer and Liquor License Renewals for 2016, contingent upon receipt of all paperwork received in the Office of the Auditor-Treasurer:

- 3.2 Malt Liquor “On and Off Sale” License No. 6 to Rolling Hills Golf Club, Inc
- 3.2 Malt Liquor “On and Off Sale” License No. 1 to Carlson Corner
- 3.2 Malt Liquor “On and Off Sale” License No. 4 to Michael Ruppert d/b/a/ Rupper Oil Company
- 3.2 Malt Liquor “On and Off Sale” License No. 5 to Peter Bloemendaal d/b/a Pete’s Corner
- 3.2 Malt Liquor “Off Sale” License No. 9 to Chandler Cooperative d/b/a Cenex Convenience Store
- 3.2 Malt Liquor “Off Sale” License No. 2 to Breezy Point Tavern, LLC d/b/a Breezy Point Tavern
- 3.2 Malt Liquor “On and Off Sale” License No. 13 to Roger Hamann d/b/a Trails Edge General Store
- Liquor “On Sale” and Sunday “On Sale” License No. 3 to Rolling Hills Golf Club, Inc

Commissioner Moline introduced the following findings of fact and order and moved its adoption:

BEFORE THE MURRAY COUNTY BOARD OF  
COMMISSIONERS ACTING AS DRAINAGE AUTHORITY  
FOR JUDICIAL DITCH #14

Findings of Fact and Order Concerning

Redetermination of Benefits, Pursuant to  
Minnesota Statutes 103E.351

WHEREAS, the original benefits for Judicial Ditch #14, as determined in the original drainage proceedings, do not reflect reasonable present day values and the benefitted or damaged areas may have been changed.

NOW, THEREFORE, the Murray County Board of Commissioners, acting as Drainage Authority for Judicial Ditch #14, hereby orders the Redetermination of Benefits for Judicial Ditch #14 and appoints John Schueller, Kevin Vickerman, Luke Olson as viewers and Blake Garbich as an alternate viewer.

Dated this 22<sup>nd</sup> day of March, 2016.

MURRAY COUNTY BOARD OF  
COMMISSIONERS ACTING AS DRAINAGE  
AUTHORITY FOR JUDICIAL  
DITCH #14

By \_\_\_\_\_  
Its Chairperson

The foregoing findings of fact and order was duly seconded by Commissioner Magnus and thereupon being put to a voted all members voted in favor.

**Murray County Accounting Policies and Procedures Manual**

It was moved by Magnus, seconded by Jens and passed to approve the changes to the purchasing section of the Accounting Policies and Procedures Manual.

**Ditch Bills**

A motion was made by Kluis, seconded by Magnus with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Commissioner</u>
<u>Bolton &amp; Menk, Inc.</u>	CD 61	8,305.50	#2012-018	Improvement
	<b>Subtotal</b>	<b><u>8,305.50</u></b>		
<b>Total for All Ditch Bills</b>		<b><u>8,305.50</u></b>		

#### Records Retention Schedule

It was moved by Moline, seconded by Kluis and passed to authorize Coordinator Heard send in the notification of adoption of county general retention schedule to the Minnesota State Historical Society.

It was moved by Thiner, seconded by Magnus and passed to adopt the County General Records Retention Schedule-Human Resources Records and authorize Coordinator Heard to send the notification of adoption form to the Minnesota State Historical Society.

There were no ditch inspection reports for the March 22, 2016 meeting.

#### Polaris Ranger

It was moved by Magnus, seconded by Jens and passed to approve purchasing a state bid Polaris Ranger XP with tracks from Lakes Area Power Sports, without a winch, in the amount of \$23,013.40.

It was moved by Jens, seconded by Moline and passed to approve the purchase on an aluminum trailer in the amount of \$2,100 from Dierks Trailer Sales.

#### Bid Opening

It was moved by Jens, seconded by Kluis and passed to approve setting the bid opening date at 9:30 a.m. on April 19, 2016 for the following County-wide Seal Coat projects, SAP 51-602-019, SAP 51-630-023, SAP 51-634-015 & SAP 51-642-015.

#### County Wide Striping Project

It was moved by Magnus, seconded by Jens and passed to approve setting the bid opening at 9:30 a.m. on May 3, 2016 for the County-wide Striping project, CP 01-16,

#### Tobacco Ordinance Public Hearing

It was moved by Moline, seconded by Thiner and passed to approve setting a public hearing for the tobacco ordinance at 9:30 a.m. on May 17, 2016.

#### Clean Indoor Air Ordinance Public Hearing

It was moved by Jens, seconded by Magnus and passed to approve setting a public hearing for a Murray County Clean Indoor Air Ordinance for 9:45 a.m. on May 17, 2016.

10:13 a.m. Open Forum- No members of the public were present.

Juanita Lauritsen and Mary Mulder, SW Minnesota Private Industry Council gave an annual update.

Luther Onken and Joe Meyer presented a MCC gymnasium expansion proposal.

It was moved by Jens, seconded by Magnus and passed to accept the transfer of \$3,500 from the Murray County EDA's operating funds to the county Economic Development Budget

It was moved by Moline, seconded by Jens and passed to approve the approve the Economic Development Authority Summer Intern position description and approve beginning the recruitment process of an EDA intern with a pay range of at a pay range of \$10.01 -\$10.81 per hour.

It was moved by Magnus, seconded by Moline and passed to approve any Commissioner attend the Zuercher Technologies records management software demo at the Sheriff's Office on April 21, 2016 at 1:30 p.m.

It was moved by Moline, seconded by Jens and passed to approve any Commissioner attend the Broadband Meeting at the Regional Development Commission in Slayton at 8:00 a.m. on Friday March 25, 2016.

The County Board reviewed courthouse remodeling costs. Vetter Johnson will get prices for the following items for the courthouse building: key fob access doors, a handi-cap access door on the East side of the courthouse building, remodeling the counter at Court Administration, remodeling the restrooms, and replacing the outside condenser unit.

12:10 p.m. The meeting was adjourned.

ATTEST:

---

Aurora Heard, County Coordinator

---

David Thiner, Chairman of the Board