

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
January 3, 2017 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Gerald Magnus, Lori Gunnink, James Jens, David Thiner, and Glenn Kluis. Also present Aurora Heard, County Coordinator, and Heidi Winter, Auditor-Treasurer and Travis Smith, County Attorney.

The meeting opened by reciting the Pledge of Allegiance to the Flag.

Commissioners Lori Gunnink, James Jens and David Thiner were sworn in by District Court Administrator Sonja Kruger.

Heidi Winter acting as temporary Chair called for nominations for Chair of the Murray County Board of Commissioners for 2017.

Commissioner Magnus nominated Commissioner Kluis for the Chair for 2017. Nominations were called for three times. No other nominations were made. A unanimous ballot was cast for Commissioner Kluis for Chair of the Board for 2017.

Commissioner Jens nominated Commissioner Magnus for the Vice-Chair for 2017. Nominations were called for three times. No other nominations were made. A unanimous ballot was cast for Commissioner Magnus for Vice Chair of the Board for 2017.

Commissioner Thiner was thanked for doing an excellent job as Chairman the past year.

The Chairman asked if there were any additions to the agenda. Several items were added.

No conflict of interest identified.

It was moved by Jens, seconded by Gunnink and passed to approve the agenda as modified.

It was moved by Magnus, seconded by Jens and passed to approve consent agenda item 1.

A motion was duly made by Jens, seconded by Gunnink and carried that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated January 3, 2017 with fund totals as follows and warrants numbered 151721 – 151769:

County Revenue Fund	181,993.76
County Road & Bridge Fund	96,264.49
EDA	119.00
Ditch	916.00
Hospital	86,158.00
Sunrise Terrace	4,798.20
SAWSD	10.00

Total 370,259.45

A motion was made by Thiner, seconded by Magnus with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>	<u>Commissioner District</u>
<u>James Wedo (Trapper)</u>					
	JD 20A	60.00	2016-069	Pending Ditch Inspector Approval	Thiner
	Subtotal	60.00			
	Total for All Ditch Bills	60.00			

Commissioner Thiner introduced the following resolution and moved its adoption:

RESOLUTION NO. 2017-01-03-01
A Resolution Authorizing the Murray County Auditor/Treasurer
To Pay Certain Claims in 2017

WHEREAS, Minnesota Statute 375.16 allows the County Board to authorize the County Auditor/Treasurer to pay incidental expenses of the county; and

WHEREAS, Minnesota Statute 375.18 allows delegation by the County Board for paying certain claims to a county administrative official.

NOW, THEREFORE, BE IT RESOLVED, That the Murray County Auditor/Treasurer is authorized to pay incidental expenses as identified in Minnesota Statute 375.16.

BE IT FURTHER RESOLVED, That the Murray County Auditor/Treasurer is authorized to pay certain claims made against the County that are included in the Murray County Accounting Policies and Procedures Handbook, adopted on September 27, 2011 and as amended by Board action.

BE IT FURTHER RESOLVED, That as part of the control procedure for informational purposes, a list of all claims paid be distributed to the Board and an audit list be signed by the Board Chair.

The foregoing resolution was duly seconded by Commissioner Magnus with all members voting in favor.

It was moved by Thiner, seconded by Jens and passed to approve the following appropriation list excluding Plum Creek Library, until further clarification is obtained, and the Ag Society shall receive \$27,500.

2017 Annual County Appropriations						
	<u>Vendor #</u>	<u>Vendor</u>		<u>Account #</u>	<u>Amount</u>	
1)	1659	Area II MN River Basin (Bill may come in May)		01-619-611-6842	\$2,945.30	
2)	9324	Murray County Economic Development Authority Amy Rucker		18-881-6850	\$14,500.00	
3)	5337	Murray County Mutual Aid Assoc LeRoy Reese		01-290-289-6855	\$3,000.00	
4)	7893	Pioneer Public TV		01-510-510-6867	\$1,000.00	
5)	7638	Prairie Ecology Bus Center		01-638-609-6868	\$2,500.00	
6)	1324	RCRCA Kerry Netzke		01-610-6871	\$4,050.00	
7)	1252	Rural MN Energy Board SWRDC - Treasurer		01-638-608-6853	\$1,000.00	
8)	3605	Southern Minnesota Tourism Association		01-005-6875	\$436.25	
9)	7522	Southwest Arts & Humanities Council		01-510-507-6876	\$0.00	
10)	7209	Southwest Minnesota Foundation		01-510-508-6877	\$2,620.00	
11)	10012	SW MN Workforce Council		01-885-871-6879	\$2,185.00	(\$45 higher than budgeted)
12)	3152	Travel SW Minnesota Inc Christy Riley		01-005-6881	\$1,000.00	
13)	1252	SWRDC-MN Early Childhood Initiative		01-510-508-6877	\$3,000.00	
14)	9910	Casey Jones Trail/Friends of		18-881-6851	\$1,000.00	
15)	12255	Fulda Heritage Society		01-002-6803	\$2,500.00	
16)	NEW	Fulda Food Shelf		01-002-6803	\$1,200.00	
				TOTAL:	\$42,936.55	
<u>Other Appropriations Throughout the Year</u>						
17)	1374	Murray County Ag Society (August - Fair)		01-620-6865	\$34,000.00	\$27,500 to be paid in January. Balance paid only if needed after fair.
18)	7625	L-L-M-P Public Health Services (Qtrly)		01-481-6844	\$23,448.50	
					(93,794 total annual amount)	
19)	1015	Plum Creek Library System (Monthly) (w/County Municipal Aid 2x a year, also)		01-502-6861		Plum Creek Library representative will report back.
20)		American Legions - Several (May)		01-121-6863	Amounts Vary	
21)	9562	ACE of SW MN (Qtrly)		01-505-6872	\$3,533.75	
					(\$14,135 annually)	
22)	9562	ACE of SW MN (for Coordinator on Aging)		01-515-517-6872	\$16,750.00	

It was moved by Thiner, seconded by Gunnink and passed to approve charging Southwest Health and Human Services for the 9,600 square foot building effective January 1, 2018 at \$10.00 per square foot.

At 9:30 a.m. The Chairman called for bids to be opened for publication of proceedings, delinquent tax lists and all other notices and proceedings, except the Financial Statement, required by law to be published in the official newspaper during the year 2017 as follows:

“The Murray County Editorial Group agrees to publish all matters that are required by the law to be so published for \$11.80 per column inch.”

It was moved by Magnus, seconded by Jens and passed to accept the Murray County Editorial Group bid of \$11.80 per column inch for publication of proceedings, delinquent tax lists and all other notices and proceedings as required by law in 2016 and to authorize the Board Chair and County Coordinator to sign the agreement.

It was moved by Magnus, seconded by Gunnink and passed to approve the following 2017 AMC Policy Committee Appointments:

Policy Committee	Delegate
Environmental & Natural Resources Policy Committee	Glenn Kluis
General Government Policy Committee	David Thiner
Health & Human Services Policy Committee	Lori Gunnink
Public Safety Policy Committee	James Jens
Transportation & Infrastructure Policy Committee	Gerald Magnus

and to approve appointing Commissioner Lori Gunnink, Commissioner David Thiner, Commissioner Gerald Magnus, Commissioner Glenn Kluis, Commissioner James Jens, Jean Christoffels, and Aurora Heard as the 2017 AMC Delegate Appointments.

10:00 a.m. Open Forum/Public Comment – No members of the public were present.

It was moved by Thiner, seconded by Magnus to approve the following committee appointments:

Name of Board/Committee	Appointee
Economic Development Authority	Marilyn Carlson
Economic Development Authority	Ralph Knapp
Extension	Sara Heintz
Extension	Dennis Opdahl
Fairgrounds Advisory	Stacy Posthuma
Fairgrounds Advisory	Mike Kirchner
Local Water Management Plan	Paul Posthuma
Local Water Management Plan	Dave Kremer
Local Water Management Plan	Duane Spartz
Local Water Management Plan	Rick Parker

Local Water Management Plan	Jay Takle
Local Water Management Plan	Jon Hoyme
Local Water Management Plan	Larry Byers
Local Water Management Plan	Robert Koehler
Local Water Management Plan	John Busman
Murray County Medical Center	William Wassner
Parks Advisory	Rae Ann Storm
Planning Commission	Lyndon Funk
Planning Commission	Dan Bierma
Planning Commission	Robert Ossefoort
Shetek Area Water and Sewer Commission	Harley Wahl
SW MN Opportunity Council (SMOC)	Julie Burchill
SWHHS Human Services Board	Jeane Anderson

Voting in Favor: Thiner, Magnus, Kluis and Gunnink

Abstain: Jens

Motion carried 4 to 0.

It was moved by Magnus, seconded by Gunnink and passed to approve the 2017 Committee appointments:

NAME OF BOARD/COMMITTEE	APPOINTEE	TERM	TERM ENDS
911	David Thiner	1 year	January, 2018
	Jim Jens	1 year	January, 2018
Aquatic Invasive Species Committee	Jim Jens	1 year	January, 2018
	David Thiner		
Airport Commission	Glenn Kluis	1 year	January, 2018
Appeals Board for Weeds	Bud Kuehl	1 year	January, 2018
	Les Sankey	1 year	January, 2018
	Minnesota Extension Rep.	N / A	N / A
	District 1,2,3,5 Commissioner	1 year	January, 2018
Association of MN Counties (AMC)	All Five Commissioners	N / A	N / A
Advocating, Connecting, Educating (ACE)	Glenn Kluis	1 year	January, 2018
	Lori Gunnink *Alternate	1 year	January, 2018
Audit	Heidi E. Winter	N / A	N / A
	Barbara Lewis	N / A	N / A
	SAWS Committee Chair	N / A	N / A
	County Board Chair (Glenn Kluis)	1 year	January, 2018
Building/Facilities Committee	Jim Jens	1 year	January, 2018
	Dave Thiner	1 year	January, 2018
	Glenn Kluis *Alternate	1 year	January, 2018
Transit Committee	Dave Thiner	1 year	January, 2018
	Lori Gunnink*Alternate	1 year	January, 2018

Canvas Board	Jim Jens	1 year	January, 2018
	Lori Gunnink	1 year	January, 2018
	Heidi E. Winter, Auditor-Treasurer	1/6/2015	January, 2018
	District Court Administrator	N/A	N/A
	Mayor of Largest City	N/A	N/A
Casey Jones Trail/Regional Trails/RDC Trails Committee	Jim Jens	1 year	January, 2018
	Lori Gunnink	1 year	January, 2018
	Amy Rucker		
Coroner - Medical Examiner	Dr. Michael B. McGee		CONTRACT
Liaison questions/concerns	Dave Thiner	1 year	January, 2018
County and State Aid Highways	Each Commissioner (in respective district)	1 year	January, 2018
District 8 Land Use	Jim Jens	1 year	January, 2018
	Gerald Magnus *Alternate	1 year	January, 2018
Economic Development Authority (EDA)	Gerald Magnus	6 years	December 31, 2018
	Jim Jens	6 years	December 31, 2019
	Amy Rucker	N/A	N/A
Extension	Jim Jens	3 years	January, 2018
	David Thiner	3 years	January, 2018
Murray County Ag Society Board of Directors	Glenn Kluis	1 year	January, 2018
	Lori Gunnink	1 year	January, 2018
Fairground Advisory	Glenn Kluis	1 year	January, 2018
	Lori Gunnink	1 year	January, 2018
Heron Lake Watershed District (HLWD)	Dave Thiner	1 year	January, 2018
	Jim Jens -8Alternate	1 year	January, 2018
Insurance	Gerald Magnus	1 year	January, 2018
	David Thiner	1year	January, 2018
	Lori Gunnink *Alternate	1year	January, 2018
Investment	Chair	N / A	January, 2018
	Vice-Chair	N / A	January, 2018
	Heidi Winter	1 year	N/A
	Travis Smith	1 year	N/A
Law Library Committee	Glenn Kluis	1 year	January, 2018
Labor Negotiation	Jim Jens	1 year	January, 2018
	David Thiner	1 year	January, 2018
	Glenn Kluis*Alternate	1 year	January, 2018
Local Water Management Plan	All Five Commissioners	1 year	January, 2018
	Employee from Soil and Water District	N/A	N/A

	Justin Hoffmann	N/A	N/A
	Melissa Runck	N/A	N/A
	Amy Rucker	N/A	N/A
	Jean Christoffels	N/A	N/A
	Jon Bloemendaal	N/A	N/A
Mid State Computer Cooperative	Heidi Winter	N / A	N / A
	Barbara Lewis, Alternate	N / A	N / A
MN Counties Intergovernmental Trust	Gerald Magnus	1 year	January, 2018
	Aurora Heard *Alternate	1 year	January, 2018
MN Early Childhood Initiative	Lori Gunnink	1 year	January, 2018
	Glenn Kluis *Alternate	1 year	January, 2018
MN River Basin (Area II) & RCRC	Lori Gunnink	1 year	January, 2018
	Gerald Magnus *Alternate	1 year	January, 2018
Murray County Medical Center	Gerald Magnus	1 year	January, 2018
	James Jens	1 year	January, 2018
	William Wassner		January, 2020
Mutual Aid Committee	Jim Jens	1 year	January, 2018
	David Thiner	1 year	January, 2018
Museums Liaison	Jim Jens	1 year	January, 2018
	David Thiner *Alternate		
National Association of Counties (NACO)	All Five Commissioners	N / A	N / A
Noise Committee	Gerald Magnus		January, 2018
	Jim Jens		January, 2018
	Travis Smith		January, 2018
	Steve Telkamp		January, 2018
	Aurora Heard		January, 2018
Parks Recreation Advisory Commission	Dave Thiner	3 year	December, 2017
	Jim Jens	3 year	December, 2019
	Glenn Kluis *Alternate	1 year	January, 2018
Personnel	Chair (Glenn Kluis)	1 year	January, 2018
	Vice-Chair (Gerald Magnus)	1 year	January, 2018
	Dave Thiner * Primary Alternate	1 year	January, 2018
	Lori Gunnink*Alternate	1 year	January, 2018
	James Jens *Alternate	1 year	January, 2018
	Ronda Radke - Ex-Officio	N / A	N / A
	Aurora Heard - Ex-Officio	N / A	N / A
Planning Commission	Dave Thiner	1 year	January, 2018
	Jim Jens * Alternate	1 year	January, 2018
Plum Creek Library	Lori Gunnink	1 year	January, 2018
	Glenn Kluis *Alternate	1 year	January, 2018
Regional Emergency Medical Services	Dave Thiner	1 year	January, 2018
	Heath Landsman * Alternate	2 years	January, 2018
Rural MN Energy Board	Gerald Magnus	1 year	January, 2018
	Jim Jens * Alternate	1 year	January, 2018

Shetek Area Water and Sewer Commission	District 1 - Commissioner Jens		
	District 2 - Commissioner Gunnink		
Southern MN Tourism	Christy Riley *At large Representative*	1 year	January, 2018
Southern Prairie Community Care	Gerald Magnus	1 year	January, 2018
	Jim Jens *Alternate* non-voting	1 year	January, 2018
SW MN Opportunity Council (SMOC)	Dave Thiner	1 year	January, 2018
	Glenn Kluis*Alternate	1 year	January, 2018
SW MN Private Industry Council (PIC) / Chief Elected Officials Board (CEOB)	Dave Thiner	1 year	January, 2018
	Glenn Kluis * Alternate	1 year	January, 2018
Southwest Public Sector Collaborative - Insurance	Gerald Magnus	1 year	January, 2018
	Dave Thiner *Alternate	1 year	January, 2018
SW Regional Radio Board/Public Safety Board	Dave Thiner	1 year	January, 2018
	Jim Jens *Alternate	1 year	January, 2018
	Heath Landsman (EM Director)	1 year	January, 2018
SW Regional Development Commission (SRDC)	Gerald Magnus	1 year	January, 2018
	Glenn Kluis*Alternate	1 year	January, 2018
SW Solid Waste Commission	Jim Jens	1 year	January, 2018
	Gerald Magnus *Alternate	1 year	January, 2018
	Jon Bloemendaal *Solid Waste Official*		
State Revolving Fund (Ag BMP)	Chair (Glenn Kluis)	1 year	January, 2018
	Vice Chair (Gerald Magnus)	1 year	January, 2018
	Heidi Winter	1 year	January, 2018
	Jon Bloemendaal	1 year	January, 2018
	Neil Everson	1 year	January, 2018
Southwest Health and Human Services - JOINT GOVERNING BOARD	Gerald Magnus	1 year	January, 2018
	Jim Jens	1 year	January, 2018
	Lori Gunnink *Alternate	1 year	January, 2018
Southwest Health and Human Services Human Services Board	(Article III of JPA)		
	Gerald Magnus	1 year	January, 2018
	James Jens	1 year	January, 2018
	Lori Gunnink *Alternate		
Southwest Health and Human Services Public Health Board	Gerald Magnus	1 year	January, 2018
	James Jens* Primary Alternate	1 year	January, 2018
	Lori Gunnink *Alternate	1 year	January, 2018
Supporting Hands Nurse Family Partnership	Gerald Magnus	1 year	January, 2018
	James Jens* Alternate	1 year	January, 2018
Sunrise Terrace Advisory	Dave Thiner	3 years	January, 2018
	Glenn Kluis	3 years	January, 2018
Travel SW MN Tourism	Christy Riley	1 year	January, 2018

Western Mental Health Center	Gerald Magnus	1 year	January, 2018
	James Jens *Alternate	1 year	January, 2018

Tessia Melvin, David Drown Associates, met with the County Board regarding a compensation/classification study.

11:10 a.m. Commissioner Magnus was excused from the meeting.

Jim Bushena, Heron Lake Watershed Management Board, met with the County Board.

The Commissioners gave their committee reports for the period of December 18, 2016 to December 31, 2016.

James Jens reported on Commissioner Board Meeting – December 20, Meet with Plum Creek Library – December 21, Meet with Brett Muecke – December 26, Hospital Board Meeting – December 28, Worked on Food Service Building – December 29, Margaret Slinger’s and Terry Johnson’s Retirement Open House (No Per Diem Claimed) – December 30.

James Jens reported on behalf of Gerald Magnus on Western Mental Health (No Per Diem Claimed) – December 19, Commissioner Board Meeting – December 20, Southwest Health and Human Services (No Per Diem Claimed) – December 21, Commissioner Board Meeting – December 27, Hospital Board Meeting – December 28.

Glenn Kluis reported on behalf of Robert Moline on Commissioner Board Meeting – December 20, Southwest Health and Human Services (No Per Diem Claimed) – December 21, Commissioner Board Meeting – December 27.

David Thiner reported on CEOB and SMOC Meetings (Partial Per Diem Claimed) – December 19, Commissioner Board Meeting – December 20, Personnel Meeting – December 21, Commissioner Board Meeting – December 27, Margaret Slinger’s and Terry Johnson’s Retirement Open House (No Per Diem Claimed) – December 30.

Glenn Kluis reported Commissioner Board Meeting – December 19, Bid Committee Meeting and Personnel Meeting – December 21, Building Committee Meeting – December 26, Commissioner Board Meeting and Bob Moline’s Retirement Open House – December 27, Building Committee (Partial Per Diem Claimed) – December 29, Margaret Slinger’s and Terry Johnson’s Retirement Open House (No Per Diem Claimed) – December 30.

It was moved by Jens, seconded by Thiner and passed to approve the Commissioner Vouchers for the period of December 18, 2016 to December 31, 2016.

11:36 a.m. It was moved by Jens, seconded by Thiner and passed to approve going into closed session for the evaluation of the performance of Parks Director Justin Hoffman pursuant to Minnesota Statute 13D.05, subd. 3.

11:54 a.m. It was moved by Thiner, seconded by Jens and passed to approve coming out of closed session.

The County Board met with Justin Hoffman pursuant to Minnesota Statute 13D.05, subd. 3. in closed session and rated his 2016 performance as “above average” when evaluating the following items:

Quality of work, quantity of work, job knowledge, decision making/judgement, dependability, efficiency, flexibility/adaptability/change management/risk taking, interpersonal/communication skills, outcomes measurement and problem-solving, professional conduct/integrity, safety/security, self-improvement, leadership, staff development/motivation, resource/project management.

11:57 a.m. Commissioner Magnus returned to the meeting.

It was moved by Magnus, seconded by Jens and passed to approve allowing Murray County TAC Swap to rent the 4-H building on April 1, 2017 with proof of insurance.

It was moved by Thiner, seconded by Magnus and passed to approve for David Drown Associates to put together a contract for a compensation/classification study to present to the County Board.

12:40 p.m. The meeting was adjourned.

ATTEST:

Aurora Heard, County Coordinator

Glenn Kluis, Chairman of the Board