

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
December 19, 2017, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Glenn Kluis, Gerald Magnus, Lori Gunnink, James Jens and David Thiner. Also, present Ronda Radke, Assistant Human Resources Director and Travis Smith, County Attorney.

The meeting opened by reciting the Pledge of Allegiance to the Flag.

The Chairman asked if there were any additions to the agenda. Several items were added.

It was moved by Magnus, seconded by Jens and passed to approve the agenda as modified.

No conflicts of interest were identified.

Commissioner Thiner, Commissioner Jens and Commissioner Magnus are appointed to the Judicial Ditch Board 3 along with Cottonwood County Commissioners Norm Holman and Jim Schmidt. Commissioner Gunnink and Commissioner Kluis are not appointed to the Judicial Ditch 3 Board therefore they abstained.

A motion was made by Jens and seconded by Magnus to approve the report of the Ditch Committee of the Judicial Ditch lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated cost of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report. The motion passed with a roll call vote as follows:

David Thiner: Yes  
Lori Gunnink: Abstain  
James Jens: Yes  
Gerald Magnus: Yes  
Glenn Kluis: Abstain

<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>	Co
<b><u>I &amp; S Group</u></b>					
	JD 3	1,803.00		JD 3 Appeal	
	<b>Subtotal</b>	<b><u>1,803.00</u></b>			
	<b>Total for All Ditch Bills</b>	<b><u>1,803.00</u></b>			

A motion was made by Gunnink, seconded by Jens, with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for

determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>	<u>Commissioner District</u>
<b><u>Bolton &amp; Menk</u></b>					
	JD 8	725.50		Improvement	
	CD 22	4,112.50		Improvement	
	<b>Subtotal</b>	<b><u>4,838.00</u></b>			
<b><u>LJG Backhoe</u></b>					
	CD 62	669.05	2017-052	ok'd by Howard on 12-13-2017	1-Jens
	<b>Subtotal</b>	<b><u>669.05</u></b>			
<b><u>Onken Backhoe Service, Inc</u></b>					
	JD 3	1,655.00	2017-057	ok'd by Howard on 12-13-2017	1-Jens
	<b>Subtotal</b>	<b><u>1,655.00</u></b>			
<b><u>Rinke Noonan, Attorneys at Law</u></b>					
	Admin	200.00		Monthly Retainer	
	CD 11	265.00		Emergency Reroute Around State Hwy 30	2-Gunnink
	<b>Subtotal</b>	<b><u>465.00</u></b>			
<b><u>Spartz &amp; Sons Well Company</u></b>					
	CD 54	200.00	2017-030	ok'd by Howard on 12-13-2017	3-Magnus
	<b>Subtotal</b>	<b><u>200.00</u></b>			
	<b>Total for All Ditch Bills</b>	<b><u>7,827.05</u></b>			

Set 2018 Ditch Levies

Commissioner Jens presented the following resolution and moved for its adoption.

Resolution 2017-12-19-01  
A Resolution Setting the 2018 Levies for County and  
Judicial Drainage Systems in Murray County

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners, acting as the Drainage Authority in Murray County set levies to be collected as special assessments in 2018 for County and Judicial Drainage Systems located within Murray County as follows:

<b>COUNTY DITCH LEVIES</b>		<b>JUDICIAL DITCH LEVIES</b>	
04			
CD 4	1,016	JD 2 N	587
CD 6	6,230	JD 3	10,005
CD 7	2,050	JD 5	46
CD 11	18,074	JD 6	2,084
CD 13	1,049	JD 7	2,366
CD 14	1,012	JD 8	1,552

CD 19	2,430	JD 9	449
CD 20	8,479	JD 9 A	1,692
CD 21	2,281	JD 10	20,135
CD 22	6,334	JD 11	3,030
CD 23	505	JD 12	103
CD 24	2,026	JD 13	8,520
CD 26	16,539	JD 14	43,235
CD 27	17,203	JD 15	3,184
CD 28	503	JD 16	542
CD 29	35,461	JD 17	55
CD 30	1,492	JD 17 A	10
CD 32	5,035	JD 18	2,196
CD 34	9,687	JD 18 A	1,043
CD 35	14,028	JD 19	20,307
CD 37	1,158	JD 20	8,169
CD 38	1,046	JD 20A REP	55,306
CD 40	13,173	JD 20A IMPR	308
CD 41	3,087	JD 21	1,541
CD 42	2,130	JD 22	1,044
CD 43 M	13,962	JD 23	2,161
CD 43 A	10,033	JD 24	522
CD 43 B	8,652	JD 26	612
CD 44	2,162	JD 27	1,039
CD 45	2,421	JD 28	5,230
CD 46	2,090	JD 38 A	510
CD 47	1,016	<b>Total Judicial</b>	<b>198,287</b>
		<b>Ditch Levies</b>	
CD 48	506		
CD 49	537		
CD 50	542		
		<b>DITCH BOND</b>	
		<b>DEBT SERVICE LEVIES</b>	
CD 51	567	CD 35 Bond	74,234
CD 52	2,043	CD 73 Bond	19,948
CD 53	2,824	CD 82 Bond	24,356
CD 54	543	<b>Total Debt Service</b>	<b>118,538</b>
		<b>Levies</b>	
CD 55	827		
CD 56	642	<b>Grand Total Ditch</b>	<b>596,880</b>
		<b>Levies</b>	
CD 57	107		
CD 58	2,197		
CD 59	1,019		
CD 60	508		
CD 61	1,101		
CD 62	60		
CD 63	5,112		
CD 64	572		
CD 65	2,693		
CD 66	26		
CD 67	3,364		
CD 68	1,187		
CD 72	1,188		
CD 73	6,179		
CD 74	562		
CD 75	4,204		
CD 76 A	2,142		
CD 76 A 18	10,045		
CD 77	1,122		
CD 79	1,052		
CD 80	510		

CD 81	94	
CD 82	8,359	
CD 86	94	
CD 87	1,055	
CD 89	3,031	
<b>Total County Ditch Levies</b>	<b>280,055</b>	<b>A</b>

The foregoing resolution was duly seconded by Commissioner Magnus with all members voting in favor.

Set hearing date for the abandonment of County Ditch 68 (Branch)

It was moved by Thiner, seconded by Gunnink and passed to set a public hearing for the Abandonment of Murray County Ditch 68, Branch B (M.S. §103E.806) for January 2, 2018 at 10:15 a.m. in the Commissioner Room of the Murray County Government Center.

Set Final 2018 Levy

Commissioner Magnus presented the following resolution and moved for its adoption.

Resolution 2017-12-19-02  
A Resolution Setting the 2018 Final Levy

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2018 Final Levy as follows:

	<b>Gross Levy for 2018</b>	<b>County Program Aid for 2018</b>	<b>Net Levy for 2018</b>
<b>County Revenue</b>	4,552,386	(318,402)	4,233,984
<b>Road &amp; Bridge</b>	1,433,006	(100,227)	1,332,779
<b>Special Levy for Debt Service</b>	356,068		356,068
<b>Human Services</b>	1,204,494	(84,245)	1,120,249
<b>TOTAL LEVY</b>	<b>7,545,954</b>	<b>(502,874)</b>	<b>7,043,080</b>

**2018 Final Levy Worksheet**

	<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>		
		<b>A</b>			<b>B</b>		<b>C</b>
	<b>Gross Levy from 2017</b>	<b>County Program Aid for 2017</b>	<b>Net Levy from 2017</b>	<b>Gross Levy for 2018</b>	<b>County Program Aid for 2018</b>	<b>Net Levy for 2018</b>	<b>Increase (Decrease) for 2018</b>
<b>County Revenue</b>	4,147,386	(94,652)	4,052,734	4,552,386	(318,402)	4,233,984	181,249
<b>Road &amp; Bridge</b>	1,198,006	(27,341)	1,170,665	1,433,006	(100,227)	1,332,779	162,114
<b>Special Levy for Debt Service</b>	354,572		354,572	356,068		356,068	1,496
<b>Human Services</b>	1,178,782	(26,902)	1,151,880	1,204,494	(84,245)	1,120,249	(31,630)
<b>TOTAL LEVY</b>	<b>6,878,746</b>	<b>(148,895)</b>	<b>6,729,851</b>	<b>7,545,954</b>	<b>(502,874)</b>	<b>7,043,080</b>	<b>313,229</b>

**Column Above**

	2018 Proposed Levy	\$ 7,043,080	<b>B</b>
-	2017 Final NTC Levy	\$ 6,729,851	<b>A</b>
=	Increase from prior year	\$ 313,229	<b>C</b>
÷	2017 Final NTC Levy	\$ 6,729,851	<b>A</b>
=	Increase of	4.65%	

The foregoing resolution was duly seconded by Commissioner Thiner with all members voting in favor.

Bid Opening – Courts Building East Wall Replacement – Handicap Door Installation – Storage Room.

It was moved by Magnus, seconded by Gunnink and passed to accept the bid from Joe Schreier Construction in the amount of \$5660.00 and the material bid from Slayton Building Materials in the amount of \$15,915.00, with the work to be completed by May 1, 2018.

Local Option Reduction Property Taxes

It was moved by Magnus, seconded by Gunnink and passed to approve a local option reduction of taxes (M.S. §273.123, subd. 7) for Richard Like, PID 26-100-0270 in the amount of \$526.00, further moving to authorize the Board Chair to sign the abatement form on behalf of the County.

County Sheriff Steven Telkamp met with the County Board regarding his 2018 salary.

Southwest Healthcare Coalition Participation Agreement

It was moved by Thiner, seconded by Gunnink and passed to approve the Southwest Health Care Preparedness Coalition Participation Agreement authorizing the Board Chair to sign agreement, effective until 06/30/2022.

Purchase of Eventide NexLog 740 Logger

It was moved by Thiner, seconded by Jens and passed to approve the purchase of the Eventide NexLog 740 Logger from West Central Communications at \$20,956.50 from the E911 fund. With an annual payment of \$875.00 each year. Purchase paid from code 01283-283-6650.

10:04 a.m. Open Forum/Public Comment – No members of the public were present.

#### Sanitary Sewer Interconnect Agreement

It was moved by Gunnink, seconded by Jens and passed to approve the Sanitary Sewer Interconnect Agreement between the City of Currie, MN, the Shetek Area Water and Sewer District, and Murray County, furthermore authorizing the Board Chair to sign the agreement.

#### Contract Amendment with SRDC for Professional Services

It was moved by Magnus, seconded by Gunnink and passed to approve the contract amendment, the proposed contract amendment extends the completion date until December 31, 2018, with the estimated not to exceed cost increased from \$12,800.00 to \$15,000.00 with Southwest Regional Development Commission (SRDC) for the update of Murray County's Land Use Ordinances.

#### Aquatic Invasive Species Plan Amendments

It was moved by Thiner seconded by Jens and passed to approve amendments to the Murray County Aquatic Invasive Species (AIS) Plan, including the 2018 Budget.

#### Donation from Shetek Sportsman Association

It was moved by Magnus, seconded by Jens and passed to approve the donation from Shetek Sportsman Association of \$500.00 to be used to offset the cost of purchasing an aeration motor for Lime Lake and Lake Shetek.

Discussion on a private landing that Shetek Sportsman Association fixed for access on Lake Shetek.

#### Setting the final 2018 Budget

Commissioner Gunnink presented the following resolution and moved for its adoption.

**RESOLUTION 2017-12-19-03**  
**A Resolution Setting the 2018 Budget**

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2018 Budget with Fund Totals as follows and based on a Budget Document kept on file in the Murray County Auditor-Treasurer's Office.

2018 Budgeted Governmental Funds	Revenue	R&Br	Human Services	Economic Development	Ditch	Debt Service	Capital Projects	Totals
Revenues								
Taxes	5,366,884	1,436,479	1,120,249			356,068		8,279,680
Special Assessments	287,456				596,880			884,336
License and Permits	30,400	7,000						37,400
Intergovernmental	1,749,223	4,389,628	84,245		20,492			6,243,588
Charges for Services	337,780	21,000						358,780
Fines and Forfeits								0
Investment Earnings	30,750			12,027				42,777
Gifts and Contributions	1,300							1,300
Miscellaneous	286,970	68,100		62,260				417,330
Other Sources								0
<b>Total Revenues</b>	<b>8,090,763</b>	<b>5,922,207</b>	<b>1,204,494</b>	<b>74,287</b>	<b>617,372</b>	<b>356,068</b>	<b>0</b>	<b>16,265,191</b>
Expenditures								
General Government	3,413,900							3,413,900
Public Safety	2,151,615							2,151,615
Highways and Streets		5,643,228						5,643,228
Human Services			1,204,494					1,204,494
Sanitation	369,753							369,753
Culture and Recreation	778,917							778,917
Conservation of Natural Resources	883,789				174,101			1,057,890
Economic Development	2,230			155,558				157,788
General Obligation Debt Services					154,875	335,782		490,657
Community Health	106,881							106,881
Water Quality Loan Program	25,335							25,335
<b>Total Expenditures</b>	<b>7,732,420</b>	<b>5,643,228</b>	<b>1,204,494</b>	<b>155,558</b>	<b>328,976</b>	<b>335,782</b>	<b>0</b>	<b>15,400,458</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>358,343</b>	<b>278,979</b>	<b>0</b>	<b>(81,271)</b>	<b>288,396</b>	<b>20,286</b>	<b>0</b>	<b>864,733</b>
Other Sources (Uses)								
Transfers In	91,000			130,558	54,000		250,000	525,558
Transfers Out	(525,558)							(525,558)
Loans Issued								0
Decrease Reserve for Inventories		(25,000)						
Sale of Capital Asset		20,000						20,000
<b>Total Other Sources (Uses)</b>	<b>(434,558)</b>	<b>(5,000)</b>	<b>0</b>	<b>130,558</b>	<b>54,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>
<b>Planned Changes to Fund Balance</b>	<b>(76,215)</b>	<b>273,979</b>	<b>0</b>	<b>49,287</b>	<b>342,396</b>	<b>20,286</b>	<b>250,000</b>	<b>859,733</b>

The foregoing resolution was duly seconded by Commissioner Magnus and thereupon being put to a vote all members of the Board voted for its adoption.

11:18 a.m. It was moved by Magnus, seconded by Jens and passed to approve going into closed session for the evaluation of the performance of Extension Office Manager Nancy Pieske pursuant to Minnesota Statute 13D.05, subd. 3.

11:46 a.m. It was moved by Jens, seconded by Magnus and passed to approve coming out of closed session.

The County Board met with Nancy Pieske pursuant to Minnesota Statute 13D.05, subd. 3. in closed session and rated her 2017 performance as “Exceeds Expectations” when evaluating the following items:

*Provides excellent customer service, maintains a safe and secure work environment, continuous improvement, professional conduct/integrity, quality of work, quantity of work, dependability,*

*Provides general support for the Murray County 4-H program and Extension Ag programs, serves as general support for Murray County approved organizations, fiscal responsibility, liaison to county board, outcomes and measurements, leadership, intergovernmental relationships.*

## Committee Reports

The Commissioners gave their committee reports for the period of December 3, 2017 to December 16, 2017.

James Jens reported on Association of Minnesota Counties – December 3, Association of Minnesota Counties – December 4, Association of Minnesota Counties – December 5, Economic Development Authority (no per diem claimed) – December 6, Broad Band Meeting/Meeting at Food Service Building – December 7, Commissioner Board Meeting – December 12, Union Negotiations – December 13, Historic Dinehart-Holt House Open House (no per diem claimed) – December 13, Water Plan/Union Negotiations – December 14.

Gerald Magnus reported on Association of Minnesota Counties (partial per diem claimed) – December 3, Association of Minnesota Counties – December 4, Association of Minnesota Counties – December 5, Economic Development Authority (no per diem claimed) – December 6, Broad Band Study (partial per diem claimed) – December 7, Southwest 18 Mental Health (no per diem claimed) – December 8, Commissioners Board Meeting – December 12, Union Negotiations – December 13, Water Planning (partial per diem claimed) – December 14, Southern Prairie Community Care (partial per diem claimed) – December 15.

Lori Gunnink reported on Association of Minnesota Counties – December 3, Association of Minnesota Counties – December 4, Association of Minnesota Counties – December 5, RCRCA/Area II (partial per diem claimed) – December 7, Shetek Area Water and Sewer (partial per diem claimed) – December 11, Commissioner Board Meeting – December 12, Union Negotiations – December 13, Union Negotiations – December 14.

David Thiner reported on Association of Minnesota Counties – December 3, Association of Minnesota Counties – December 4, Association of Minnesota Counties – December 5, Hazard Mitigation (partial per diem claimed) – December 11, Commissioner Board Meeting – December 12, Union Negotiations – December 13, Water Plan Meeting/Union Negotiations – December 14.

Glenn Kluis reported Association of Minnesota Counties – December 3, Association of Minnesota Counties – December 4, Association of Minnesota Counties – December 5, Hazard Mitigation Meeting (partial per diem claimed) – December 11, Commissioner Board Meeting (partial per diem claimed) – December 12, Union Negotiations – December 13, Fairgrounds Advisory Meeting/Water Quality Meeting/Union Negotiations – December 14.

It was moved by Thiner, seconded by Gunnink, and passed to approve the Commissioner Vouchers for the period of December 3, 2017 to December 16, 2017.

11:58 a.m. The meeting was adjourned.



ATTEST:

\_\_\_\_\_  
Ronda Radke, Assistant Human Resources Director

\_\_\_\_\_  
Glenn Kluis, Chairman of the Board