

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
September 18, 2018, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners James Jens, Lori Gunnink, Glenn Kluis, Gerald Magnus and David Thiner. Also present Aurora Heard, County Coordinator and Travis Smith, County Attorney.

The Chairman asked if there were any additions to the agenda. Several items were added.

It was moved by Thiner, seconded by Gunnink and passed to approve the agenda as modified.

No conflicts of interest were identified.

Consent Agenda

1. Approve minutes from September 4, 2018

It was moved by Thiner, seconded by Kluis and passed to approve the minutes from September 4, 2018.

A motion was duly made by Gunnink, seconded by Magnus and carried that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated September 18, 2018 with fund totals as follows and warrants numbered 156976-157047:

County Revenue Fund	54,335.49
County Road & Bridge Fund	12,437.61
Sunrise Terrace	1,512.83
SAWS	154.00
Total	68,439.96

The County Board reviewed the Auditor warrants.

A motion was made by Magnus and seconded by Thiner to approve the report of the Ditch Committee of the Judicial Ditch lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated cost of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report. The motion passed with a roll call vote as follows:

- David Thiner: Yes
- Lori Gunnink: Abstain
- James Jens: Yes
- Gerald Magnus: Yes

- Glenn Kluis: Abstain

Motion carried 3 to 0. Commissioners Kluis and Gunnink abstained as they are not appointed to the JD 3.

**Rinke Noonan**

JD 3	<u>\$1,666.50</u>	JD 3 Appeal
<b>Subtotal</b>	<b><u>\$1,666.50</u></b>	

A motion was made by Thiner, seconded by Gunnink with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

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<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>	<u>Commissioner District</u>
<b><u>Bill's Backhoe Service, LLC</u></b>					
	CD 72	420.00	2018-063	Approval Pending	3-Magnus
	JD 20	425.00	2018-066	Approval Pending	5-Thiner
	<b>Subtotal</b>	<b>845.00</b>			
<b><u>Bolton &amp; Menk</u></b>					
	CD 22	615.00	CD 22 Improvement Engineering		
	CD 76a	360.00	CD 76A Impoundment/Abandonment		
	CD 29	777.50	CD 29 Drop Structure Engineering		
	<b>Subtotal</b>	<b>1,752.50</b>			
<b><u>Gislason &amp; Hunter LLP</u></b>					
	CD 22	420.20	CD 22 Improvement Legal		
	<b>Subtotal</b>	<b>420.20</b>			
<b><u>Johnson Ditching, Inc.</u></b>					
	JD 14	572.05	2018-048	Approval Pending	2-Gunnink
	JD15	404.45	2018-083	Approval Pending	1-Jens
	CD 41	1,063.95	2018-054	Approval Pending	2-Gunnink
	CD 81	2,398.14	2018-026	Approval Pending	2-Gunnink
	CD 20	180.30	2018-067	Approval Pending	2-Gunnink
	<b>Subtotal</b>	<b>4,618.89</b>			
<b><u>Noomen Excavating, LLC</u></b>					
	CD 65	5,954.02	2018-016	Approval Pending	1-Jens
	CD 65	2,093.00	2018-016	Approval Pending	1-Jens
	<b>Subtotal</b>	<b>8,047.02</b>			
<b><u>Onken Backhoe Service, Inc.</u></b>					
	CD 26	5,844.40	2018-055	Approval Pending	2-Gunnink
	CD 58	3,333.11	2018-060	Approval Pending	2-Gunnink
	CD 86	10,099.00	2018-008	Approval Pending	2-Gunnink
	<b>Subtotal</b>	<b>19,276.51</b>			
<b><u>Rinke Noonan</u></b>					
	Admin	200.00	Monthly Retainer		
	CD 11	135.00	Emergency Repairs/Hwy 30-Legal		
	<b>Subtotal</b>	<b>335.00</b>			
	<b>Total for All Ditch Bills</b>	<b>35,295.12</b>			

It was moved by Gunnink, seconded by Thiner and passed to approve to make changes to petty cash as follows:

- close the Sunrise Terrace Checking/Petty Cash Account for \$100
- add \$100 to the License Center petty cash increasing it from \$50 (\$25 motor vehicle and \$25 driver license) to \$150 (\$75 motor vehicle and \$75 driver license).

It was moved by Magnus, seconded by Gunnink and passed to approve payments on the Courts Building Roof Project to Horizon Roofing, Inc as follows:

- Pay Application 4 (FINAL): \$10,440.11

Commissioner Kluis introduced the following resolution with the Board Chair signing the resolution and moved its adoption:

2018-09-18-01

TriMin Systems, Inc. and Minnesota Counties Computer Cooperative  
for maintenance and support of IFS

The Board of Murray County has ratified the Professional Services Agreement between TriMin Systems Inc. and the Minnesota Counties Computer Cooperative (MnCCC) for the maintenance and support of IFS. The Agreement will be effective January 1, 2019 through December 31, 2021.

This Agreement commits the participating members for the term of the contract and the financial obligations associated with this agreement.

The foregoing resolution was duly seconded by Commissioner Gunnink with all members voting in favor.

A motion was made by Gunnink, seconded by Kluis and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota.

- Petition #2018-071 (CD 7, Cameron Twp. Sec. 15, District 2 – Gunnink)
- Petition #2018-072 (CD 57, Chanarambie Twp. Sec. 12, District 2 – Gunnink)
- Petition #2018-073 (CD 20, Lowville Twp. Sec. 2, District 2 – Gunnink)
- Petition #2018-074 (CD 65, Holly Twp. Sec. 28, District 1 – Jens)
- Petition #2018-075 (JD 20A, Shetek Twp. Sec. 28, District 1 – Jens)

Discuss repair options for JD 17 (Lake Elsie), Mike Riley was present to discuss options. Consensus is to have a public hearing and for Ditch Inspector Konkol to work with Auditor/Treasurer Winter to find a date for the public hearing.

Dr. Norris Anderson spoke regarding Prime West. Les Nath, Pipestone County Commissioner and Dr. Alan Olson, from Caring Hands Dental Clinic in Alexandria were also present to discuss Prime West Health. Two payments would be due to Prime West, one in 2019 and the second in 2020. The Board discussed using the wind tower money that has been allocated for capital improvement projects to pay to join Prime West.

10:21 a.m. Open Forum – Public Comment - No members of the public were present.

Justin Keller, Murray County Medical Center Interim CEO, met with the County Board and gave a monthly review.

It was moved by Gunnink, seconded by Magnus and passed to approve the following wellness committee items utilizing Preferred One funds to pay for them:

- Mindfulness Program – October 9, 2018
- Purchase self-help books to start a Wellness library in the breakrooms
- Approve and authorize the Board Chair sign an agreement with the University of MN Extension program agreement for the scheduled DISC staff development training that was approved in January.

It was moved by Thiner, seconded by Kluis and passed to accept completed project, project number SAP 051-634+013, contract number 20177 with Midwest Contracting LLC, and authorize final payment in the amount of \$27,014.42 and authorize appropriate signatures.

It was moved by Thiner, seconded by Kluis and passed to passed to accept completed project, project number S.P. No: 01-18, contract number 20183 with Traffic Marking Service, and authorize final payment in the amount of \$3,965.09 and authorize appropriate signatures.

It was moved by Thiner, seconded by Magnus and passed to approve and authorize the highway department cleaning agreement with Touch of Class by H, LLC.

It was moved by Gunnink, seconded by Kluis and passed to approve and authorize the Board Chair and Auditor/Treasurer sign a Quit Claim Deed with Jeffrey and Kristi Salmon.

Marcy Barritt gave an update on the Minnesota Association of Assessing Officers Conference.

James Reinert gave an update on the Minnesota CVSO Fall conference.

11:00 a.m. It was moved by Gunnink, seconded by Jens and passed to approve closing the Board meeting pursuant to Minnesota Statue 13.D.05, subdivision 3(b), to communicate regarding a matter that is protected by the attorney client privilege to receive advice regarding a PERA disability claim. The County's PERA disability attorney, Mike Koshmr, is present via telephone to discuss the matter with the Board.

No Board action was taken.

11:30 a.m. It was moved by Magnus seconded by Jens and passed to approve coming out of closed session.

No Board action was taken.

It was moved by Gunnink, seconded by Magnus and passed to approve Ankrum Construction fix up the hoop barn at the fairgrounds in the amount of \$14,301.32.

It was moved by Gunnink, seconded by Jens to approve Muecke Sand and Gravel to haul in up to 1,000 yards of dirt on the racetrack at \$9.00 per yard to build up the corners and any excess will go in the tractor pull track to level that out.

Voting in Favor: Gunnink, Jens, Kluis and Magnus

Opposed: Thiner

Motion carried 4 to 1.

11:42 a.m. It was moved by Kluis, seconded by Magnus and passed to go into closed session, pursuant to Minnesota Statute 13D.05, Subd. 3.c3, to consider the purchase of parcel # 11-021-0012.

12:11 p.m. It was moved by Magnus, seconded by Gunnink and passed to approve coming out of closed session.

12:11 p.m. The meeting was recessed.

1:00 p.m. The meeting was called back to order.

Jean Christoffels met with the County Board regarding Conditional Use Permit #1352, for Jerome Beck to construct and operate a new feedlot over 300 animal units (AU) in the Agriculture District in the NE ¼, Section 7, Holly Township. The County Board reviewed the Murray County Planning Commission recommendations and findings from the August 30, 2018, meeting, including the special conditions.

It was moved by Thiner, seconded by Kluis and passed to approve Conditional Use Permit #1352 for Jerome Beck to construct and operate a new feedlot over 300 animal units (AU) in the Agriculture District in the NE ¼, Section 7, Holly Township with the four special conditions recommended by the Planning Commission.

Jean Christoffels met with the County Board regarding Conditional Use Permit #1353 for Travis Vos and Troy Vos to expand an existing feedlot in the Agriculture District in the SE 1/4, Section 18, Ellsborough Township. The County Board reviewed the Murray County Planning Commission recommendations and findings from the August 30, 2018, meeting, including the special conditions.

It was moved by Thiner, seconded by Gunnink and passed to approve Conditional Use Permit #1353 for Travis Vos and Troy Vos to expand an existing feedlot in the Agriculture District in the SE 1/4, Section 18, Ellsborough Township with the six special conditions recommended by the Planning Commission.

Zoning/Environmental Administrator Christoffels advised the Board that there no longer needed to be an extension of special condition #5 for Conditional Use Permit #1309 so the item was pulled from the agenda.

The Commissioners gave their committee reports for the period of August 26, 2018 to September 8, 2018.

Gerald Magnus reported on Judicial Ditch 11 and Commissioner Board Meeting Meeting - September 4.

Lori Gunnink reported on Commissioner Board Meeting (partial per diem claimed) – August 28, Commissioner Board Meeting (partial per diem claimed) – September 4, RCRCA (partial per diem claimed) – September 5.

David Thiner reported on Commissioner Board Meeting (partial per diem claimed) – August 28, Insurance Meeting (partial per diem claimed) – August 29, Planning & Zoning (partial per diem claimed) – August 30, Commissioner Board Meeting/Murray-Nobles Joint Ditch 11 Meeting – September 4, Fulda Library & City (no per diem claimed) – September 6.

Glenn Kluis reported Commissioner Board Meeting (partial per diem claimed) – September 4.

James Jens reported on Hospital Staff Meeting (partial per diem claimed) – August 27, Western Mental Health (no per diem claimed) – August 27, Commissioner Board Meeting (partial per diem claimed) – August 28, Interview for 4-H Extension – August 30, Labor Negotiation- Personnel/Legion Storage (partial per diem claimed) – September 7.

It was moved by Jens, seconded by Kluis and passed to approve the Commissioner Vouchers for the period of August 26, 2018 to September 8, 2018.

EM Director Heath Landsman was present via telephone and stated he budgeted \$5,000 for a drone, which includes a camera and batteries.

Annette Seivert, License Center Supervisor, met with the County Board and reviewed the 2019 budget and 2019 staffing requests. License Center Supervisor Seivert requested a new part time 20 hour per week employee to work in the license center. Real ID driver's license will be going into effect on October 1, 2018, and it will take additional time to process a Real ID based on the numerous documents required to obtain a Real ID. The cost estimate for the position including the hourly wage, FICA, and PERA is \$20,463.89. This would not be a health insurance benefit eligible position. Adding an additional computer for the license center was discussed.

County Assessor Marcy Barritt met with the County Board requesting a new temporary seasonal employee for data entry into the CAMA system. Assessor Barritt explained that by entering the data into the CAMA computer system they would no longer have to use paper field cards. The cost estimate for the position including the hourly wage and FICA is \$6,944.76. This would not be a health insurance benefit eligible position. The Board discussed that no additional equipment would need to be purchased for this position.

Drug/General Investigator Chris Lewis met with the County Board on behalf of Sheriff Telkamp and requested the following new positions for the Sheriff's department for 2019:

- 1 – Full Time Chief Deputy position. Estimated cost including hourly wage, FICA, PERA and health insurance: \$102,913.79.
- 2 – Part Time Deputy Sheriff positions with 1,248 hours budgeted annually for each position. Estimated cost including hourly wage, FICA, and PERA is \$35,995.12 each for a total of \$71,990.24 for both positions. These would not be a health insurance benefit eligible positions.

- 1 – Position to back fill Lewis’s current position in case he is assigned full time to the Buffalo Ridge Drug Task Force as the Commander. The Board discussed an estimated cost of \$100,000 for backfilling Lewis’s position if he was assigned to the Drug Task Force as the full time Commander. There was discussion regarding how the reimbursement for an employee assigned to the Buffalo Ridge Drug Task Force works. The current understanding is that if an employee is assigned to the task force the county is reimbursed \$11,500 quarterly for the position or \$46,000 annually. Drug/General Investigator Lewis stated the county would have to back fill his position if he was assigned to the task force in order to receive the reimbursement amount. Lewis advised the Board that the Sheriff’s Department would like to suspend the drug dog program.

The Board discussed if there were any other operating costs associated with adding four employees to the Sheriff’s Department including squad cars, cell phone, and computers for the squads.

The Board reviewed a preliminary levy increase of 5.66%, for an increase of \$398,987 from 2018. This increase included the following new positions for 2019:

- 1 - seasonal position in the Assessor’s Department,
- 1 - part time License Clerk position in the License Center,
- 1 - Chief Deputy Sheriff position in the Sheriff’s Department and,
- 2 - Part time Deputy Sheriff positions in the Sheriff’s Department.

The County Board discussed joining Prime West Insurance. The cost to join Prime West is \$877,160.00.

It was moved by Magnus, seconded by Gunnink to join Prime West and use two years of wind tower money that has been earmarked for capital improvement projects to pay to join Prime West.

Voting in Favor: Magnus, Gunnink, and Jens

Opposed: Thiner and Kluis

Motion carried 3 to 2.

Auditor/Treasurer Winter will update the 2019 budget and preliminary levy to include the cost of joining Prime West and include an additional \$100,000 for the position to backfill Lewis’s position if he is assigned to the task force full time.

3:16 p.m. The meeting was adjourned.

ATTEST:

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Aurora Heard, County Coordinator

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James Jens, Chairman of the Board