

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
October 20, 2020 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners Dennis Welgraven, Lori Gunnink, James Jens, James Kluis, and David Thiner. Also present in person was County Administrator Thomas Burke. County Attorney Travis Smith and General Assistant Samantha McClellan via phone.

The Chairman asked if there were any additions to the agenda. Several were added.

It was moved by Jens, seconded by Gunnink to approve the agenda with additions.

No conflicts of interest were identified.

It was moved by Jens, seconded by Gunnink to approve the minutes from the October 6, 2020 meeting with changes.

COMMISSIONER WARRANTS

It was moved by Kluis, seconded by Gunnink and passed that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated October 13, 2020 with fund totals as follows and warrants numbered 163364 through 163438:

| | |
|---------------------------|------------|
| County Revenue Fund | 146,347.40 |
| County Road & Bridge Fund | 7,483.49 |
| Ditch | 113.63 |
| Self-Insurance | 71.33 |
| Sunrise Terrace | 644.39 |
| SAWS | 154.00 |
| Total | 154,814.24 |

DITCH BILLS

It was moved by Jens, seconded by Gunnink and passed to approve accepting the report of the petitions for payment, having been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs and a list of bills presented for payment that will enable said itches to answer their purposes and to pay all bills contained within the report.

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DITCH BILLS CONTINUE ON THE NEXT PAGE.*

Bolton & Menk

| | | |
|-----------------|-------------------------|----------------------------------|
| JD 3 | 1,507.00 | JD 3 Improvement - Engineering |
| JD 6 | 16,001.00 | JD 6 Improvement - Engineering |
| JD 20A | 13,765.50 | JD 20A Improvement - Engineering |
| CD 41 | 973.00 | CD 41 Improvement - Engineering |
| Subtotal | <u>32,246.50</u> | |

Gislason & Hunter LLP

| | | |
|-----------------|---------------------|-------------------------------------------------|
| CD 41 | 97.50 | Legal - CD 41 Improvement (Petitioner Attorney) |
| Subtotal | <u>97.50</u> | |

Rinke Noonan

| | | |
|------------------|------------------------|----------------------------------|
| JD 17-Lake Elsie | 1,957.00 | Landowner Meeting - Legal |
| Admin | 200.00 | Legal - Monthly Retainer |
| JD 3 | 112.50 | Legal - JD 3 Improvement |
| CD 22 | 2,058.00 | Legal - CD 22 Appeal/Improvement |
| Subtotal | <u>4,327.50</u> | |

SEH (Short Elliott Hendrickson, Inc)

| | | |
|------------------|------------------------|-----------------------------|
| JD 17-Lake Elsie | 1,935.22 | Outlet Review - Engineering |
| Subtotal | <u>1,935.22</u> | |

Total Ditch Bills 38,606.72

SUBORDINATION REQUEST – SEPTIC LIEN

It was moved by Jens, seconded by Kluis and passed to approve a subordination agreement for Murray County Tax Parcel ID# 12-013-0021 for a Murray County Septic Lien (Document #258487), further moving to authorize the Auditor-Treasurer to sign the agreement on behalf of the County.

DITCH INSPECTION REPORT,

A motion was made by Jens, seconded by Gunnink and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota

- Petition 2020-052 (JD20, Bondin Twp. Sec.19, District 5–Thiner)
- Petition 2020-053 (CD11, Leeds Twp. Sec.13, District 2–Gunnink)
- Petition 2020-054 (CD55, Des Moines River Twp. Sec.15, District 1–Jens)

SEH REPORT – JD17 OUTLET – BEAVER CREEK

Discussion of Memorandum, provided by SEH, regarding Judicial Ditch 17 Outlet Review.

END O LINE DECKING REPLACEMENT AND PAVER LANDSCAPING

It was moved by Thiner and seconded by Jens to accept the estimates from VIP Landscape to install new Barn Plank Pavers and retaining wall at End O Line Park for \$22,500.00. Per the recommendation of the End-O-Line site Coordinator.

JULY-SEPTEMBER 2020 ALLOCATION REQUEST

It was moved by Jens, seconded by Gunnink and passed to approve July-September 2020, Allocation Request, in the amount of \$49,069.75.

AGREEMENT WITH MILLENNIUM RECYCLING INC.

Discussion regarding Millennium Recycling request for a Wastepaper and Recycling Agreement with Murray County.

ARCGIS SOFTWARE RENEWAL

It was moved by Thiner, seconded by Gunnink and passed to approve the renewal of the ArcGIS software. Per the recommendation of Jason Lohrenz, Information Technology Supervisor.

FIBER UPGRADE

It was moved by Thiner, seconded by Gunnink and passed to approve the contract with Frans Communications to upgrade the fiber connections between the County Buildings. Per the recommendation of Jason Lohrenz, Information Technology Supervisor.

2021 FURTHER RENEWAL AGREEMENT

It was moved by Kluis, seconded by Jens and passed to approve and authorize County Administrator Thomas Burke to sign the 2021 Further Renewal Agreement.

RESOLUTION SETTING 2021 EMPLOYER CONTRIBUTION

Commissioner Gunnink presented the following resolution and moved for its adoption:

RESOLUTION NO. 2020-10-20-00
A Resolution Setting 2021 Employer Contribution to
Murray County Cafeteria Plan, Including VEBA/HSA Accounts

WHEREAS, the 2021 monthly Employer Contribution to the Murray County Cafeteria Plan was \$746.00 for single and \$1,424.00 for family health insurance coverage.

NOW, THEREFORE, BE IT RESOLVED, That the 2021 monthly Employer Contribution to the Murray County Cafeteria Plan be set at \$746.00 for single health insurance coverage and \$1,424.00 for family health insurance coverage.

BE IT FURTHER RESOLVED,

That the 2021 monthly Employer Contribution to the employee’s VEBA/HSA account be set at:

| 2021 Plans | Coverage | VEBA/HSA |
|---------------------------|----------|----------|
| \$2,800 (100%) deductible | Single | \$0.00 |
| | Family | \$0.00 |

| | | |
|--------------------------|--------|----------|
| \$2,800 (80%) deductible | Single | \$28.15 |
| | Family | \$0.00 |
| \$5,000 Plan | Single | \$115.15 |
| | Family | \$0.00 |

BE IT FURTHER RESOLVED, That the employee’s bi-weekly contributions are to be deposited into the individual employee VEBA/HSA account after each bi-weekly payroll.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote, all members of the Board voted for its adoption.

RESOLUTION FOR 2021 HEALTH INSURANCE

Commissioner Kluis presented the following resolution and moved for its adoption:

Resolution No. 2020-10-20-01

A Resolution Regarding 2021 Murray County Health Insurance

WHEREAS, Murray County Murray County offered the following choices for health insurance through Preferred One in 2020:

- Single VEBA/HSA Plan - \$2,800.00 deductible, 80/20 plan, with a monthly premium of \$709.75;
 - Single VEBA/HSA Plan - \$2,800.00 deductible with a monthly premium of \$765.50;
 - Single VEBA/HSA Plan - \$5,000.00 deductible with a monthly premium of \$622.75;
 - Family VEBA/HSA Plan - \$5,200.00 deductible, 80/20 plan, with a monthly premium of \$1,905.00;
 - Family VEBA/HSA Plan - \$5,200.00 deductible with a monthly premium of \$2,048.00;
 - Family VEBA/HSA Plan - \$10,000.00 deductible with a monthly premium of \$1,682.00;
- and

WHEREAS, Murray County’s health insurance premiums through PreferredOne will be the same in 2021 as in 2020;

NOW THEREFORE BE IT RESOLVED, that Murray County will offer the same health insurance options in 2021 as in 2020.

The foregoing resolution was duly seconded by Commissioner Jens and thereupon being put to a vote, all members of the Board voted for its adoption.

LICENSE CENTER SUPERVISOR JOB DESCRIPTION

It was moved by Thiner, seconded by Gunnink and passed to approve the updated job description for the License Center Supervisor and to send it to David Drown & Associates to get reclassified.

LIME LAKE DAM FEASIBILITY STUDY PROPOSAL OPENING

It was moved by Thiner, seconded by Gunnink and passed to approve the Parks Board as the selection team to review all proposals and determine the top three finalists, interview each of them and bring back to the county board.

COVID-19 UPDATE

County Administrator Thomas Burke and Emergency Management/Safety Director Carl Nyquist led a discussion on Murray County's response to the COVID-19 pandemic.

CARES ACT

County Administrator Thomas Burke and Emergency Management/Safety Director Carl Nyquist led a discussion on the CARES Act Funds.

COMMITTEE REPORTS

James Jens: 10/6 Regular Board Meeting, 10/7 CEO Hospital Interviews, 10/8 HVAC Building Committee Meeting, 10/9 Hospital Strategic Planning, 10/12 Shetek Area Water and Sewer Commission, 10/13 Hospital Board Meeting, 10/15 Casey Jones Trail Committee.

Lori Gunnink: 10/6 Regular Board Meeting.

James Kluis: 10/6 Regular Board Meeting, 10/7 CEO Hospital Interviews, 10/9 Hospital Strategic Planning, 10/13 Hospital Board Meeting, 10/15 Joint Powers, Advocating, Connecting, Educating Committee.

Dennis Welgraven: 10/5 CARES Meeting, Minnesota Rural Counties Meeting, 10/6 Regular Board Meeting, 10/8 Southwest Regional Development Commission.

David Thiner: 10/6 Regular Board Meeting, 10/15 Planning Commission.

It was moved by Thiner, seconded by Kluis and passed to approve the committee reports for October 4 – October 17, 2020.

10:30 a.m. It was moved by Gunnink, seconded by Jens and passed to go into closed session pursuant to Minnesota Statute 13. D.05 for Labor Negotiations Strategy.

Present: Commissioners Dennis Welgraven, Lori Gunnink, James Jens, James Kluis, and David Thiner. Also present, Ronda Radke, Human Resources Director, Thomas Burke, County Administrator.

10:52 a.m. It was moved by Jens, seconded by Gunnink, and passed to approve going back into open meeting.

The meeting adjured at 10:53 a.m.

ATTEST:

Samantha McClellan, General Assistant

Dennis Welgraven, Chairman of the Board